

*Robert J. Casak*

TOWN COUNCIL AGENDA  
TOWN COUNCIL CHAMBERS  
740 MAIN STREET  
EAST HARTFORD, CONNECTICUT  
JANUARY 21, 2014

2014 JAN 16 A 10:31

TOWN CLERK  
EAST HARTFORD

**6:45 P.M. EXECUTIVE SESSION**

=====

**Announcement of Exit Locations (C.G.S. § 29-381)**

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
  - A. J. Roger Pelletier
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
5. APPROVAL OF MINUTES
  - A. January 6, 2014 Special Meeting/Leinad Appeal
  - B. January 7, 2014 Regular Meeting
  - C. January 14, 2014 Special Meeting/Leinad Decision
6. COMMUNICATIONS AND PETITIONS
  - A. Responses to Questions Asked of Administration – EHMS Furniture Inventory List
  - B. East Hartford Housing Authority Update
7. OLD BUSINESS
8. NEW BUSINESS
  - A. Recommendations from Real Estate Acquisition & Disposition Committee:
    1. 355 Maple Street
    2. Two Parcels on Park Avenue/Main Street (Route 5 North)
    3. Property Abutting 244 Lombardo Drive (f.k.a. Meat Town Property)
  - B. U.S. Department of Agriculture: Women, Infants and Children (WIC) Grant
  - C. Billy Casper Golf Transition Update:
    1. Update
    2. Lease Purchase Financing Agreement
  - D. East Hartford Public Library: Fine Forgiveness Program
  - E. Refund of Taxes
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
  - A. Brenda Rose v. Town of East Hartford
  - B. Costa Associates, LLC v. Town of East Hartford
  - C. Stone Creek Apartments, LLC v Town of East Hartford
  
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
  
12. ADJOURNMENT (next meeting: February 4, 2014)

**RESOLUTION HONORING J. ROGER PELLETIER**

**Whereas**, J. Roger "Roger" Pelletier served the Town of East Hartford as a Selectman from November 2, 1971 through November, 2013 as indicated in the Town's records; and

**Whereas**, Roger continues to serve the Town as a member of the Veteran's Commission; and

**Whereas**, Roger has worked as a Voter Machine Mechanic for many years and also served as a Justice of the Peace; and

**Whereas**, Roger actively organized a group known nationwide as the Young Republicans, as well as served as a District Chair for the Republican Town Committee; and

**Whereas**, Roger was employed by Pratt & Whitney Aircraft in the Town of East Hartford from 1966 to 1993; and

**Whereas**, Roger served the Parishioners of St. Isaac Joques Church as a Eucharistic Minister for 25 years; and

**Whereas**, Roger is the loving husband of Sally (Seraphine) for over 50 years and father to three children raised and educated in East Hartford, and who now are successful parents and husbands and wives themselves going forward in their communities as valued residents.

**Now therefore let it be resolved** that Mayor Marcia Leclerc and the East Hartford Town Council give their thanks to J. Roger Pelletier for the years of service given by him to our community and extend their appreciation for all the time and energy he has expended on behalf of our town and it's residents and wishes him much happiness in the future.

Dated this 21<sup>st</sup> day of January, 2014  
in the Town of East Hartford, Connecticut



Marcia A. Leclerc, Mayor

Richard F. Kehoe, Chair  
William P. Horan, Jr., Vice Chair  
Barbara-Ann Rossi, Majority Leader  
Esther B. Clarke, Minority Leader  
Marc I. Weinberg  
Linda A. Russo  
Ram Aberasturia  
Patricia Harmon  
Anita D. Morrison

*Robert J. Pasak*

2014 JAN 13 A 10: 53

TOWN COUNCIL CHAMBERS  
SPECIAL MEETING/LEINAD, INC.

TOWN CLERK  
EAST HARTFORD

JANUARY 6, 2014

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader  
Barbara-Ann Rossi, Minority Leader Esther B. Clarke, Councillors Marc I.  
Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Anita D.  
Morrison

ALSO PRESENT Scott Chadwick, Corporation Counsel, representing the Town of East  
Hartford  
Richard Gentile, Assistant Corporation Counsel, representing the East  
Hartford Town Council  
Daniel A. Silver, Attorney, Leinad, Inc.

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:04 p.m. He announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

Chair Kehoe explained that the Council is serving in a judicial capacity at this meeting to hear an appeal from a town decision relative to the application for Leinad, Inc. (d/b/a Kahoots) for the renewal of its permit under the town's sexually oriented business ordinance. Pursuant to that ordinance, the time frame for filing the application renewal is at least 30 days prior to the expiration of the current license, but not more than 90 days.

Attorney Daniel A. Silver appeared on behalf of Leinad, Inc., the applicant.

Scott Chadwick, Corporation Counsel, appeared on behalf of the Town of East Hartford.

After both attorneys presented their arguments and answered questions from the Councillors, Chair Kehoe closed the hearing and stated that, per the ordinance, the Town Council has 10 days to render a final decision. No further action will be taken this evening, but rather another special meeting will be called early next week to review a proposed decision.

ADJOURNMENT

MOTION By Anita Morrison  
seconded by Bill Horan  
to adjourn (7:45 p.m.)  
Motion carried 9/0.

Attest *Angela M. Attenello*  
Angela M. Attenello  
Town Council Clerk

*Robert J. Rossi*

EAST HARTFORD TOWN COUNCIL

2014 JAN 13 A 10: 53

TOWN COUNCIL CHAMBERS

TOWN CLERK  
EAST HARTFORD

JANUARY 7, 2014

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader Barbara-Ann Rossi, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Anita D. Morrison

### CALL TO ORDER

Chair Kehoe called the meeting to order at 7:35 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

### RECOGNITIONS AND AWARDS

#### Anthony "Tony" Kayser

MOTION By Ram Aberasturia  
seconded by Esther Clarke  
to adopt the following resolution:

Whereas, Anthony "Tony" Kayser served the community of East Hartford for 44 years on the Planning and Zoning Commission until his recent passing, 28 of those years as Chair of the Commission; and

Whereas, under Tony Kayser's leadership, the Planning and Zoning Commission has a reputation of fairness, equity and integrity; and

Whereas, Tony Kayser brought to the Commission his broad building and construction expertise from his professional experience; and

Whereas, Tony Kayser's service as the Commission Chair is unparalleled in length of time and in quality of leadership and a testament to his personal sense of fairness and thoughtfulness; and

Whereas, Tony demonstrated the same intense level of commitment and dedication to his family and his church, selflessly providing guidance and setting high standards; and

Whereas, Tony also had a passion for the Boston Red Sox and the University of Connecticut basketball teams.

Now therefore be it resolved that Mayor Marcia Leclerc and the East Hartford Town Council offer their sincere appreciation to Tony Kayser's family for his incredible record of service to our community. And to put it in the baseball terms that Tony so dearly loved: Tony Kayser singles to left field, advances to second on a bunt by his son, Rick - moves to third on a hit from his daughter Elisa- and, with his wife Lynn's hit up the middle, Tony - with the wonderful help of his family - is safely home. Godspeed, Tony.

Motion carried 9/0.

Prior to the vote, the Chair called for a moment of silence to honor the life of Tony Kayser. Then, each Councillor, along with the Mayor, spoke to the impact Tony made in their lives - both personally and professionally. The Councillors and the Mayor expressed their condolences to Lynn Kayser, Tony's wife, who was present in the Chamber.

## OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Mayor Leclerc, (1) stated that the town's Plan of Conservation and Development, that is in the process of being updated, will feature an acknowledgement of Tony Kayser's dedication to the town of East Hartford; (2) announced the swearing in of Scott Sansom as the new Chief of Police on January 2<sup>nd</sup>; (3) attended the recent Connecticut River Academy ribbon cutting, along with Chair Kehoe and Councillor Clarke; (4) has begun the budget process with the Directors; (5) stated that the library is doing well in its temporary location; and (6) the Brian Aselton Snow Dash was a success.

## APPROVAL OF MINUTES

### December 10, 2013 Executive Session

MOTION By Barbara Rossi  
seconded by Pat Harmon  
to approve the minutes of the December 10, 2013 Executive Session.  
Motion carried 9/0.

### December 10, 2013 Regular Meeting

MOTION By Barbara Rossi  
seconded by Marc Weinberg  
to approve the minutes of the December 10, 2013 Regular Meeting.  
Motion carried 9/0.

## COMMUNICATIONS AND PETITIONS

### Responses to Questions Asked of Administration – Board of Education's Policy for the Disposition of Furniture

Chair Kehoe reviewed the responses from the Mayor:

(1) BOE disposition of furniture – Al Costa, Director of Facilities for East Hartford Public Schools, responded in a memo that no furniture was being sold at the East Hartford Middle School. The books and equipment was obsolete and being recycled.

(2) North-end Senior Center closing – the Mayor wrote that, while the non-profit North-end Senior Center organization struggles with getting volunteers to assist with their programs, the Remington Road facility is not closing.

(3) Message Parlors – there are three "spas" in East Hartford – all in compliance with the town's ordinances and operating under the state health professional licensing requirements. Based on a complaint to the Health Department, the EHPD conducted an investigation and did not find any conduct in violation of the town's ordinance.

## NEW BUSINESS

### Transfer of Capital Improvement Project Funds re: EHHS Tennis Court Repairs

MOTION By Barbara Rossi  
seconded by Linda Russo

to adopt the following resolution:

WHEREAS, the East Hartford High School Tennis Courts which are coming to the end of their life expectancy; and

WHEREAS, added funding will allow all eight High School courts to be brought into playable condition.

NOW THEREFORE LET IT BE RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to amend the Town Capital Improvement Program (CIP) for the purpose of transferring \$81,500 from the McAuliffe Tennis Court Repairs Project (CIP #2012-301) to the Replacement of Tennis Court Surfaces at East Hartford High School Project (CIP #2014-301), and to execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the state Office of Policy and Management as they pertain to these projects and the state Local Capital Improvement Program (LoCIP).

On call of the vote, motion carried 9/0.

### U.S. Environmental Protection Agency: Brownfields Assessment Program

MOTION       By Bill Horan  
                  seconded by Ram Aberasturia  
                  to adopt the following resolution:

WHEREAS, the U.S. Environmental Protection Agency has made funds available for the assessment of environmentally compromised properties, known as Brownfields; and

WHEREAS, these assessments are a necessary step in the remediation and redevelopment of these properties; and

WHEREAS, cleaning up and reinvesting in these properties protects the environment, reduces blight, and takes development pressures off greenspaces and working lands.

NOW THEREFORE LET IT BE RESOLVED; That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the U.S. Environmental Protection Agency as they pertain to this Brownfields Assessment Program.

On call of the vote, motion carried 9/0.

### OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Pat Harmon (1) remarked on the great progress being made with the installation of solar panels at Norris School; and (2) noted cases of books, furniture, and office equipment being disposed of at the East Hartford Middle School and asked if she could obtain a copy of the inventory list for these items. *Mayor Leclerc said she would attempt to get the list or suggested that Councillor Harmon contact the Chair of the Board of Education, since the Board oversees this.*

Barbara Rossi asked what the status is of the structure at 118 Main Street where there had recently been a fire. *Mayor Leclerc said it was scheduled for demolition and the owners had applied for the appropriate permits and the Historic District Commission review for demolition.*

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

None

OPPORTUNITY FOR RESIDENTS TO SPEAK

Virginia Lynch, 77 Chapel Street, Secretary of the Commission on Services for Persons with Disabilities, noted that a Councillor raised questions regarding the Commission's gift card donation program. She explained that the Commission annually provides holiday food baskets but decided a supermarket gift card would be more helpful. The Social Services Department determines who receives donations to various individuals by the Commission.

Susan Kniep, Olde Roberts Street, (1) spoke to the role of Town Council liaisons to various town agencies; and (2) talked about the Kahoot's liquor license which was turned into the State Liquor Control Commission and then reissued.

Mayor Leclerc announced that the Board of Education will contribute \$15,000 toward the repair of the tennis courts, and possibly another \$10,000 from a USTA grant. Along with the transfer approved earlier this evening and other sources, the total budget for the tennis court repairs is \$307,500.

Chair Kehoe (1) explained that there are two permits in question regarding Kahoots: one is a permit from the town to run a sexually oriented business – which is before the Town Council in the form of an appeal of its denial due to late filing – and one is a liquor license which is a permit from the state; (2) ran in the recent Brian Aselton Snow Dash, which was well attended despite the cold weather; (3) attended the Connecticut River Academy Magnet School and shares in Mayor Leclerc's position that the state should provide additional resources for the town's public schools on par with those provided to magnet schools.

Marc Weinberg acknowledged Barbara Rossi's birthday on January 10<sup>th</sup> and wished her well.

ADJOURNMENT

MOTION      By Esther Clarke  
                  seconded by Bill Horan  
                  to adjourn (9:01 p.m.).  
                  Motion carried 9/0.

The Chair announced that the next special meeting of the Town Council would be on Tuesday, January 14<sup>th</sup>. The next regular meeting will be January 21<sup>st</sup>.

Attest Angela M. Attenello  
                  Angela M. Attenello  
                  TOWN COUNCIL CLERK





East  
Hartford  
Public  
Schools

*Office of the Superintendent  
Memorandum*

**TO:** John Choquette, Assistant to the Mayor  
Town of East Hartford

**FROM:** Nathan D. Quesnel *NDQ*  
Superintendent

**DATE:** January 9, 2014

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Attached is a revised memo from Al Costa, Director of Facilities for East Hartford Public Schools, in response to a question directed to your office by Councilor Harmon.

Please feel free to call me if you have further questions.

NDQ/pmw

Encs.

Cc: M. Leclerc, Mayor  
R. Kehoe, Chair, Town Council  
Town Council Members





East  
Hartford  
Public  
Schools

*"Schools that are the Pride of our Community"*

**Albert S. Costa**

**Director of Facilities**

*Nathan D. Quesnel, Superintendent*

734 Tolland St., East Hartford, CT 06108

Tel: (860) 622-5951

Fax: (860) 289-0492 [www.easthartford.org](http://www.easthartford.org)

January 9, 2014

To: Nathan D. Quesnel, Superintendent

From: Albert Costa, Director of Facilities

RE: Follow Up to Question of Furniture Disposal

It is my understanding the Town Council is requesting a list of furniture and other items which were ultimately disposed of this past fall from the Middle School.

After personally speaking with the school custodian and my two supervisors, I have obtained additional information which may bring more clarity to the matter. As previously stated, the furniture and materials which were seen outside the building were damaged, broken or not repairable. Prior to disposal, the furniture in question had been kept in school storage and used for parts to repair other furniture. The furniture in question remained in storage for spare parts until a point where the items were no longer usable. The instructional materials and text books were damaged or beyond their scope of use based on aging information.

Due to past practice, these types of broken and damaged furniture or outdated instructional materials have not been turned over to the Town for disposal. However, in the future, any items which the school district cannot use, regardless of its condition, will be turned over to the Town for their use and/or disposal.

To the best of our knowledge, the following items were disposed of or brought to a recycling center:

- 8 wooden student chairs with broken seats
- 4 chairs with broken steel legs
- 1 folding table split in half
- 1 vertical file cabinet badly dented and rusted
- 3 fabric chairs - moldy with frozen shocks
- 1 metal shelf - bent
- 3 broken and bent locker doors
- 1 Custodial Mop bucket - cracked
- 6 plastic soap dispensers - broken
- 24 boxes of books - outdated materials, ones with missing pages or with broken spines

With regard to the books that were discarded, these consisted of outdated science materials - some as old as the 1960's - that no longer provide the students with correct and/or relevant information. Additional items included sample Connecticut Mastery Test (CMT) Math materials that were donated by publishers as well as literacy texts and anthologies that had missing pages and broken spines. Please note that the CMT will no longer be used as the state assessment for 2014.

If there are any further questions regarding this matter please let me know.

CC: Cabinet Team  
Department Team

*Robert J. Pasch*

2014 JAN 10 A 11: 55

TOWN COUNCIL MAJORITY OFFICE  
REAL ESTATE ACQUISITION AND DISPOSITION COMMITTEE  
TOWN CLERK  
HARTFORD

JANUARY 7, 2014

PRESENT Linda Russo, Temporary Chair; Councillors William P. Horan, Jr. and Anita Morrison

ALSO Tim Bockus, Public Works Director  
PRESENT Rich Gentile, Assistant Corporation Counsel

CALL TO ORDER

Temporary Chair Russo called the meeting to order at 5:35 p.m.

NOMINATION OF OFFICERS

MOTION By Bill Horan  
seconded by Anita Morrison  
to nominate Linda Russo as **Chair**  
of the Real Estate Acquisition & Disposition Committee.  
Motion carried 3/0.

MOTION By Linda Russo  
seconded by Anita Morrison  
to nominate Bill Horan as **Secretary**  
of the Real Estate Acquisition & Disposition Committee.  
Motion carried 3/0.

ADOPTION OF RULES GOVERNING MEETINGS

MOTION By Bill Horan  
seconded by Anita Morrison  
to adopt Robert's Rules of Order as the rules that shall govern  
parliamentary procedure at all subcommittee meetings, with the exception  
that (1) the Chair shall not be required to restate the motion of any  
Council member unless requested by another Councillor, or when in the  
discretion of the Chair, such restatement is necessary to avoid any  
confusion as to the motion; and (2) where such rules are in conflict with  
the provisions of the State Statutes, the Town Charter, or Town  
Ordinances.  
Motion carried 3/0.

ESTABLISHMENT OF MEETING DATES

MOTION By Anita Morrison  
seconded by Bill Horan

to hold meetings at the call of the Chair.  
Motion carried 3/0.

### STORAGE OF RECORDS

MOTION By Linda Russo  
seconded by Bill Horan  
to **store** records in the Town Council office.  
Motion carried 3/0.

### APPROVAL OF MINUTES

#### September 30, 2013 Meeting Minutes

MOTION By Linda Russo  
seconded by Bill Horan  
to **approve** the minutes of the September 30, 2013 Real Estate Acquisition  
& Disposition Committee meeting.  
Motion carried 2/0. Abstain: Morrison

### OPPORTUNITY FOR RESIDENTS TO SPEAK

None

### NEW BUSINESS

#### 355 Maple Street

Assistant Corporation Counsel Rich Gentile initiated a general discussion of 355 Maple Street, which is a parcel at the corner of Maple Street and Forbes Street. The Town has been maintaining the parcel for years, including plantings on the site. There are no environmental issues. The parcel will remain open space. Tim Bockus, Public Works Director, feels that the parcel is an important piece of land and that the Town should own it. Attorney Gentile recommends that the Town accept the parcel from the State for the nominal fee of \$1,000 which is the standard fee for property transfers from the State.

MOTION By Bill Horan  
seconded by Anita Morrison  
that this Committee **recommend** that the Town Council accept from the State of Connecticut the piece and parcel of property known as 355 Maple Street, together with referenced easements and rights of way, described on the attached deed, for the state mandated release fee of \$1,000 and waive the acquisition requirements set forth in §10-18(b) of the Town Ordinances.  
Motion carried 3/0.

## OLD BUSINESS

### Two Parcels on Park Avenue/Main Street (Route 5 North)

Assistant Corporation Counsel Rich Gentile discussed the two parcels at Park Avenue and Main Street that the State acquired at some point in time in connection with the realignment and redesign of Park Avenue. The parcels would need to remain open space. Owning the parcels would permit the Town to ensure that the property will remain open space rather than possibly having a business open there that may not be desirable.

MOTION      By Anita Morrison  
                  seconded by Bill Horan  
                  that this Committee recommend that the Town Council accept from the State of Connecticut the pieces and parcels of property located at Main Street (Route 5) and Park Avenue, together with referenced easements and rights of way, described on the attached two deeds, for the state mandated release fee of \$1,000 and waive the acquisition requirements set forth in §10-18(b) of the Town Ordinances.  
                  Motion carried 3/0.

### Update – 11.4 acres abutting 244 Lombardo Drive (f.k.a. Meat Town Property)

Assistant Corporation Counsel Rich Gentile initiated a general discussion of the history of the Meat Town property in this Committee. The Town completed a Phase I and Phase II environmental study but a Phase III was recommended which would, or could, be very expensive. Attorney Gentile suggested that the Town Council refuse to accept the property from the State.

## ADJOURNMENT


MOTION      By Anita Morrison  
                  seconded by Bill Horan  
                  to adjourn (6:15 p.m.)  
                  Motion carried 3/0.

cc:      Town Council  
            Marcia Leclerc, Mayor  
            Rich Gentile, Assistant Corporation Counsel  
            Tim Bockus, Public Works Director

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T O W N   O F   E A S T   H A R T F O R D  
O F F I C E   O F   T H E   M A Y O R

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**DATE:** January 14, 2014  
**TO:** Richard Kehoe, Chair  
**FROM:** Mayor Marcia A. Leclerc   
**RE:** 106 DePietro Drive (2.9 acres) and 223 Rear Lombardo Drive (8.7 acres)

Attached is a memo from our Assistant Corporation Counsel that details the timeline of events regarding 106 DePietro Drive (2.9 acres) and 223 Rear Lombardo Drive (8.7 acres).


As you can see in the memo, the Town Council Real Estate Acquisition and Disposition Subcommittee has already met and recommended rejecting the State's offer to have the town own and maintain these properties.

Please place this information on the agenda for January 21, 2014 to act on as a full Council.

Thank you.

**C:** T. Bockus, Director, Public Works  
R. Gentile, Assistant Corporation Counsel

# OFFICE OF CORPORATION COUNSEL

Date : January 13, 2014  
To : Mayor Leclerc  
From : Richard Gentile   
Re : January 21, 2014 Town council Meeting

As you know, Special Act 02-09 required the State Commissioner of Transportation to convey to the Town of East Hartford an 11.4 acre site, comprised of two parcels: 106 DePietro Drive (2.9 acres) and 223 Rear Lombardo Drive (8.7 acres). These parcels have been combined under the address 106 DePietro Drive. The property, currently owned by the State, was originally intended to be utilized as part of the ill-advised I-491 loop through East Hartford. The property formerly housed a slaughter house ("Meat Town"). That facility was torn down in the mid to late 1980's.

The Town Council has considered its actions with respect to this property for a number of years. Utilizing CRCOG funds, Phase I and Phase II environmental assessments have been conducted. The Phase II assessment, conducted by Fuss and O'Neil, recommended that a Phase III study be conducted to determine the extent of the contamination/potential contamination identified in the Phase II. This is an expensive and time consuming process that could, should the Town accept the property, lead to clean-up and long term monitoring of the site. CRCOG has no additional monies for a Phase III. The costs would be borne by the Town.

You had previously recommended, based on the environmental reports and the fact that even if the reports had not uncovered issues, the Town has no use for this property, to reject the State's offer and to seek repeal or amendment of the Special Act. The Real Estate Acquisition and Disposition Committee agreed and recommended to the full Council that the State's offer be rejected. The Town Council instructed the administration to ask whether the State would agree to take the property back and maintain it as open space. This inquiry was made to the State. They have indicated that, like the Town, they do not have funds to maintain the property as open space. If the offer is rejected, the property would most likely go on the market. They also indicated that the Town needs to act at this point, since the property has been in limbo for years.


Please ask the Council to place this item on the January 21 agenda for action.

CC: Tim Bockus

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**T O W N O F E A S T H A R T F O R D**  
**O F F I C E O F T H E M A Y O R**

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**DATE:** January 15, 2014  
**TO:** Richard Kehoe, Chairman  
**FROM:** Mayor Marcia A. Leclerc   
**SUBJECT: RESOLUTION:** WIC Department Application for USDA Grant

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I am submitting for your review and consideration the attached memo from Grants Administrator, Paul O'Sullivan requesting inclusion of a Resolution on the Town Council Agenda for January 21, 2014 to allow the East Hartford WIC program to be a subrecipient of a U.S Department of Agriculture (USDA) Grant.

Please note that the application does not require the expenditure of any Town funds. The WIC program would act as the subapplicant to UCONN, who will be acting as the primary applicant. The UCONN proposal, titled "Coordinating Nutrition Messages between WIC, Head Start, and Pediatrician Offices to Prevent Childhood Obesity" will be a research-initiated project to demonstrate innovative approaches to nutrition education for WIC clients.

Kathy Minicucci, of the WIC Program will be on hand at the council meeting to answer any questions.

I recommend that the Town Council approve this request as submitted by adopting the attached resolution.

Thank you.

C: Paul O'Sullivan  
Eileen Buckheit



## RESOLUTION

WHEREAS, the United States Department of Agriculture (USDA) Center for Collaborative Research on WIC Nutrition Education Innovations at the USDA/ARS Children's Nutrition Research Center at Baylor College of Medicine has announced the availability of funds for researcher-initiated projects to demonstrate innovative approaches to nutrition education for the Special Supplemental Nutrition Program for Women, Infants and Children (WIC); and

WHEREAS, the University of Connecticut (UCONN) is submitting a Small-Grants Research Program proposal to the USDA for funding to support a project entitled "Coordinating Nutrition Messages between WIC, Head Start and Pediatrician Offices to Prevent Childhood Obesity"; and

WHEREAS, the Town of East Hartford Health and Social Services' WIC Program desires to participate in the aforementioned project as a sub-recipient and receive \$17,960.00 for the period June 26, 2014 through June 25, 2016 if awarded.

NOW, THEREFORE, BE IT RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford is hereby authorized to execute any and all documents as may be required by the USDA with respect to the aforementioned grant.

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 21<sup>st</sup> of January, 2014.

Signed: \_\_\_\_\_  
Angela M. Attenello, Council Clerk

Date: \_\_\_\_\_

# Memorandum

**To:** Mayor Marcia A. Leclerc  
**CC:** Eileen Buckheit  
**From:** Paul O'Sullivan *PO*  
**Date:** 1/14/2014  
**Re:** WIC Department Application for USDA Grant

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Attached is a draft Town Council resolution requesting authorization for the East Hartford WIC Program to be a subrecipient for a U.S. Department of Agriculture (USDA) grant.

The USDA has announced the availability of funds for researcher-initiated projects to demonstrate innovative approaches to nutrition education for the Special Supplemental Nutrition Program for Women, Infants and Children (WIC). The WIC Program would act as a subapplicant to UCONN, which is acting as the primary applicant.

The UCONN proposal, titled "Coordinating Nutrition Messages between WIC, Head Start and Pediatrician Offices to Prevent Childhood Obesity," would be a researcher-initiated project to demonstrate innovative approaches to nutrition education for WIC clients.

Please note that this application does not require the expenditure of any Town funds.

I respectfully request that this resolution be included on the Town Council agenda for the January 21<sup>st</sup>, 2014 meeting. Kathy Minicucci, of the WIC Program will be on hand at the meeting to answer any questions.

## Statement of Work for East Hartford, CT WIC agency

At least one designee from our WIC Agency will perform the tasks below for the USDA Center for Collaborative Research on WIC Nutrition Innovations proposal submitted by the University of Connecticut, Storrs entitled “**Engaging fathers in the WIC program to help prevent childhood obesity**”

**Grant dates:** June 26, 2014 – June 25, 2016

1. Participate in the “Dad and Me Advisory Committee” by attending in-person meetings and/or conference calls during the grant period
2. Provide input into overall project design, methods and evaluation
  - a. Assist with recruitment of WIC eligible parents for all phases of research
  - b. Provide input and assistance with formative research phase – logistics, focus group questions, site use
  - c. Provide input and assistance with father-focused WIC campaign scope, implementation and evaluation
  - d. Serve as “Cooking Matters for Dad and Me” program site contact, attend sessions as needed, provide guidance for logistics as well as contact & retention of fathers
  - e. Provide evaluation data as applicable for all phases of research (e.g. #campaign flyers distributed, posters displayed, #fathers enrolled in WIC or attending sessions etc. )
3. Provide input into manuscripts resulting from project (one designee)
4. Attend CNRC WIC Center Focal Workshop Conference in July 2016 in Alexandria, VA (one designee)

**Budget Justification for East Hartford (CT) WIC Agency**

Subcontract to: University of Connecticut, Storrs, CT

Proposal Title: "Engaging fathers in the WIC program to help prevent childhood obesity"

**Personnel**

It is estimated that on average, one WIC nutritionist from the identified WIC agency will contribute approximately 3 hours of her/his time during each week of project for years 1 and 2. This time may be matched (in-kind) from the WIC Agency when additional hours are needed during certain weeks of the project. Tasks including participation in the project advisory committee, assistance with recruitment, input on project planning, implementation and evaluation, attendance at the Focal Workshop Conference etc. and are outlined in the Statement of Work

**Fringe Benefits**

Fringe benefits are calculated based on personnel time for the project duration.

**Travel**

Local travel will be reimbursed through UCONN.

Funds for out of state travel (\$1500) for one WIC Agency representative to attend the Focal Workshop Conference in 2016 (to Washington DC) are requested to cover:

- estimated airfare (300),
- lodging (225 x 14.5% hotel tax for up to 3 nights=770),
- ground transportation (60),
- baggage costs (50),
- per diem (71x2.5 days=178),
- mileage to and from airport (50)

Travel costs were estimated using on-line flight tools (expedia.com) and the [www.gsa.gov](http://www.gsa.gov) website portal for lodging and hotel per diem rates.

**Equipment**

None

**Supplies**

Supplies will be provided by UCONN

**Budget for East Hartford (CT) WIC agency**

Subcontract to: University of Connecticut, Storrs, CT

Proposal Title: "Engaging fathers in the WIC program to help prevent childhood obesity"

<b>Budget Item</b>	<b>Year 1 Cost (6/26/14 - 6/25/2015)</b>	<b>Year 2 Cost (6/26/2015 - 6/25/2016)</b>	<b>Total</b>
Personnel	3 hours/week x 52 weeks @ \$38/hr = \$5928	3 hours/week x 52 weeks @ \$38/hr = \$5928	11,856
Fringe Benefits	3 hours/week x 52 weeks @ \$9/hr = \$1404	3 hours/week x 52 weeks @ \$9/hr = \$1404	2,808
Travel	Local travel paid by grant	Local travel paid by grant  Out of state/domestic travel = \$1500	1,500
Equipment	0	0	0
Supplies	Paid by grant	Paid by grant	0
Total direct costs (divide by 0.9 to calculate overall total)	7,332	8,832	16,164
Indirect costs (limited to 10%, inclusive of total)	815	981	1796
<b>Total Costs</b>	<b>\$8,147</b>	<b>\$9,813</b>	<b>\$17,960</b>

## SUBRECIPIENT CHECKLIST AND CONSORTIUM STATEMENT

OMB Circular A-110, Subpart C, paragraphs 26 and 51(a) require prime recipients of Federal funds to monitor subawards to ensure subrecipients meet the audit requirements in OMB Circular A-133 and are using funds in accordance with applicable laws, regulations and terms of the award. Since our subrecipient monitoring responsibilities start at the proposal stage, we ask for your cooperation in completing this form. Once completed, please print on your institution's letterhead and return by fax or scan to Pre-Award Services (860-486-3726; [preaward@uconn.edu](mailto:preaward@uconn.edu)). For questions, call or email Pre-Award Services (860-486-3622; [preaward@uconn.edu](mailto:preaward@uconn.edu)).

SPONSOR AGENCY		USDA/ARS Children's Nutrition Research Center at Baylor College of Med			
PRIMARY INSTITUTION		University of Connecticut (UCONN)			
UCONN PRINCIPAL INVESTIGATOR		Amy R.Mobley, PhD, RD			
SUBRECIPIENT INSTITUTION		East Hartford WIC Agency			
ADMINISTRATIVE OFFICE ADDRESS		50 Chapman Place			
CITY	East Hartford	STATE	CT	ZIP	06108
CONGRESSIONAL DISTRICT	CT-001	PHONE	860-291-7192	FAX	860-282-4861
DUNS #		FEIN #		URL	
ADMINISTRATIVE CONTACT		Kathy Minicucci		EMAIL	ctdphwic23@ct.gov
PRINCIPAL INVESTIGATOR		Kathy Minicucci		EMAIL	ctdphwic23@ct.gov
DEPARTMENT					
PROJECT TITLE		Engaging fathers in the WIC program to help prevent childhood obesity			
PERIOD OF PERFORMANCE		TOTAL SUBRECIPIENT COSTS		Direct Costs	\$ 16,164
6/26/14 to 6/25/16		\$ 17,960		F&A	\$ 1,796
REQUIRED CERTIFICATIONS					
Institution certifies that a Responsible Conduct of Research (RCR) Training Plan is in place consistent with NSF requirements.				<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
Subrecipient or Subrecipient Principal Investigator Debarred or Suspended				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Human Subjects	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Animal Subjects	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Human Stem Cells	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
REQUIRED DOCUMENTS HAVE BEEN SUBMITTED					
Budget	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Budget Justification	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Scope of Work	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

**SUBRECIPIENT FCOI POLICY - Complete only A or B, based on project funding**

**A. SUBRECIPIENT FCOI POLICY STATEMENT FOR PHS FUNDED PROJECTS ONLY (choose one response)**

(1) I will follow the Conflict of Interest policy established and enforced by \_\_\_\_\_  
(Subrecipient Organization Name)

*By choosing this option, the Authorized Representative's signature in the Approval box below certifies that its institution's FCOI policy complies with the updated PHS Financial Conflict of Interest regulations (Responsibility of Applicants for Promoting Objectivity in Research for which PHS Funding is Sought, and Responsible Prospective Contractors: 42 C.F.R. Part 50 and Part 94) and, further, the subrecipient will report identified FCOIs for its investigators to UConn within 30 days of discovery, allowing UConn sufficient time to report identified FCOIs to the awarding agency.*

*Skip to Approval box below*

(2) I will follow the Conflict of Interest policy established and enforced by the University of Connecticut. Names of individuals working on this project who are responsible for design, conduct, or reporting of the research are shown below (attach Form 1\* for each individual)

To be completed by UConn

	Form 1 Attached?	Disclosure (SFI/No SFI)	Date
Subrecipient PI:	<input type="checkbox"/>	<input type="checkbox"/>	
Investigator #1:	<input type="checkbox"/>	<input type="checkbox"/>	
Investigator #2:	<input type="checkbox"/>	<input type="checkbox"/>	
Investigator #3:	<input type="checkbox"/>	<input type="checkbox"/>	

**B. SUBRECIPIENT FCOI POLICY STATEMENT FOR FUNDING OTHER THAN PHS (choose one response)**

(1) Subrecipient Organization/Institution certifies that it has an active and enforced conflict of interest policy. Subrecipient also certifies that, to the best of Institution's knowledge, (1) all financial disclosures have been made related to the activities that may be funded by or through a resulting agreement, and required by its conflict of interest policy; and, (2) all identified conflicts of interest have or will have been satisfactorily managed, reduced, or eliminated in accordance with subrecipient's conflict of interest policy prior to the expenditures of any funds under any resultant agreement.

(2) Subrecipient does not have an active and/or enforced conflict of interest policy and agrees to abide by University of Connecticut's policy, located at <http://policy.uconn.edu/?p=382>

The appropriate program and administrative personnel of the institution involved in this application are aware of the sponsoring agency's guidelines and are prepared to establish the necessary inter-institutional agreement(s). The institution makes all applicable assurances/certifications.

Principal Investigator

Authorized Representative Signature

Name: Kathy Minicucci  
Title:

Name:  
Title:


Date

Date

\*Form 1 is the Significant Financial Interest Review Form and can be found here: <http://osp.uconn.edu/forms.php>



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

Date: January 16, 2014  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: **RESOLUTION:** Authorize a Municipal Tax Exempt Lease Purchase financing  
for the Golf Course

---

Attached is a memo from Finance Director, Mike Walsh with detailed updates on the improvements occurring to the East Hartford Golf Course along with a resolution for a lease purchase financing.

I would like to recommend that this information be placed on the agenda for January 21st, 2014 and that you consider adopting the attached resolution.

Thank you.

C: Mike Walsh






## MEMORANDUM

**DATE:** January 15, 2014

**TO:** Mayor Marcia A. Leclerc

**FROM:** Michael P. Walsh, Director of Finance 

**TELEPHONE:** (860) 291-7246

**RE:** **Billy Casper Golf Transition Update and Resolution to Authorize a Municipal Tax Exempt Lease Purchase Financing for the Golf Course**

---

At your request, personnel from Billy Casper Golf will be on hand on January 21, 2014 to provide the Town Council with an update on the improvements occurring to the East Hartford Golf Course since their transition on November 1, 2013.

Attached, please find the following items to forward along to the Council from Billy Casper:

1. A 2014-2018 budget (page 1)
2. A 2013 Income Statement (page 2)
3. Samples of the restaurant menu (pages 3-5)
4. 2014 rates for the East Hartford Golf Club (page 6)
5. A brief summary of the reward card programs being offered (page 7)
6. A listing of necessary equipment to maintain the golf course (pages 8-9)
7. A list of golf carts and options to purchase 40 golf carts (page 10)
8. Various equipment needed to maintain the irrigation system (pages 11-12)
9. Various tee markers, flags, rakes, cups, signage, squeegees, etc... (pages 13-16)
10. Various IT equipment to set up the phones, computers, and the internet (page 17-18)
11. A quote for various push and hand sprayers (page 19)
12. Various additional restaurant materials to allow us to open soon (pages 20-25)
13. A list of necessary Town facility updates (paid from the FY14 General Fund) (page 26)

In order to continue the momentum at the golf course under Billy Casper and to open the course and restaurant timely, I've attached a resolution for a lease purchase financing to facilitate the purchase of the aforementioned items. The Town Council's approval of the resolution is necessary to continue.

I have also attached a bid waiver to allow Billy Casper to use their national buying power to lower the cost of all purchases to the Town while expediting the purchasing process.

Should you have any questions or problems on the aforementioned, please feel free to contact me. I will be on hand at the January 21st meeting to answer any questions.

**RESOLUTION TO AUTHORIZE A MUNICIPAL TAX-EXEMPT  
LEASE PURCHASE FINANCING AGREEMENT**

**WHEREAS**, the Town of East Hartford has contracted with Billy Casper Golf, a nationally recognized expert golf course operator to take over the golf course, maintenance, and restaurant operations as of November 1, 2013; and

**WHEREAS**, Billy Casper Golf has identified various maintenance equipment, golf carts, and other capital equipment necessary to properly operate the East Hartford Golf Course and restaurant in 2014 and beyond; and

**WHEREAS**, Billy Casper Golf has budgeted \$117,483 in the 2014 golf year and \$118,658 in future years as part of the golf course budget compiled by Billy Casper Golf to pay principal and interest on the aforementioned capital lease purchases; and

**WHEREAS**, the Town of East Hartford will enter into the lease while Billy Casper Golf will pay the annual cost of the lease out of proceeds from the Golf Course.

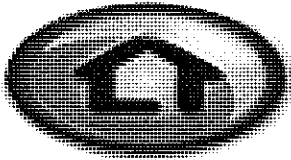
**THEREFORE BE IT RESOLVED**, that the Mayor of the Town of East Hartford is authorized to enter into a master lease purchase agreement and related documents with TD Equipment Finance, Inc. in the principal amount not to exceed \$700,000. The interest rate, payment schedule and other details of the financing shall be mutually determined between the company and the Mayor, whose signatures will indicate approval of specific terms and conditions.

**BE IT FURTHER RESOLVED**, that the Town declares its intent to be reimbursed for any temporary advances from the General Fund to pay for any part of the equipment from proceeds of the lease financing in accordance with Treasury Regulation 26 CFR 1.103-18 and/or 26CFR1.150-2.

I, Angela Attenello, Clerk of the Town Council of the Town of East Hartford, certify that the above resolution was approved at a meeting of the Town Council held on January 21, 2014.

---

Angela Attenello, Clerk of the Town Council



**ANNUAL SUMMARY ANALYSIS**

East Hartford Golf Course

**CLUB SUMMARY**

Golf	\$ 21.80
Retail	\$ 1.73
F&B	\$ 5.04
Other	\$ -
<b>TOTAL</b>	<b>\$ 28.57</b>

Year of Detail	1	YR 2 Labor %	1%
		YR 2 Expense %	1%

YEAR	TOTAL ROUNDS OF GOLF				
	25,092 1 2014	25,092 2 2015	25,092 3 2016	25,092 4 2017	25,092 5 2018
<b>REVENUES</b>					
Greens Fees	\$ 400,701	\$ 400,701	\$ 400,701	\$ 400,701	\$ 400,701
Cart Fees	\$ 126,781	\$ 126,781	\$ 126,781	\$ 126,781	\$ 126,781
Driving Range	\$ -	\$ -	\$ -	\$ -	\$ -
Activity or Pass Card Sales	\$ -	\$ -	\$ -	\$ -	\$ -
Pro Shop Sales	\$ 43,500	\$ 43,500	\$ 43,500	\$ 43,500	\$ 43,500
Food (Food & Soft Drinks)	\$ 70,424	\$ 70,424	\$ 70,424	\$ 70,424	\$ 70,424
Beverages (Alcohol)	\$ 55,997	\$ 55,997	\$ 55,997	\$ 55,997	\$ 55,997
Other Food & Beverage Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Other Golf Revenues (club rental, handicap, locker, bag storage)	\$ -	\$ -	\$ -	\$ -	\$ -
Clinic / School Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Dues Income - Monthly Dues	\$ 19,534	\$ 19,534	\$ 19,534	\$ 19,534	\$ 19,534
Initiation Fee Income / Annual Membership Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Others Amenities	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Income - (Does not feed to split Summary pages)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 716,938</b>	<b>\$ 716,938</b>	<b>\$ 716,938</b>	<b>\$ 716,938</b>	<b>\$ 716,938</b>
<b>COST OF SALES</b>					
COGS - Pro Shop Merch.	\$ 30,450	\$ 30,450	\$ 30,450	\$ 30,450	\$ 30,450
COGS - Food (food and soft drinks)	\$ 26,057	\$ 26,057	\$ 26,057	\$ 26,057	\$ 26,057
COGS - Beverage (alcohol)	\$ 17,919	\$ 17,919	\$ 17,919	\$ 17,919	\$ 17,919
<b>TOTAL COST OF SALES</b>	<b>\$ 74,426</b>	<b>\$ 74,426</b>	<b>\$ 74,426</b>	<b>\$ 74,426</b>	<b>\$ 74,426</b>
<b>GROSS INCOME</b>	<b>\$ 642,512</b>	<b>\$ 642,512</b>	<b>\$ 642,512</b>	<b>\$ 642,512</b>	<b>\$ 642,512</b>
<b>LABOR</b>					
Golf Operations Labor	\$ 125,829	\$ 127,088	\$ 128,359	\$ 129,642	\$ 130,939
General and Administrative Labor	\$ -	\$ -	\$ -	\$ -	\$ -
Golf Course Maintenance Labor	\$ 154,674	\$ 156,221	\$ 157,783	\$ 159,361	\$ 160,955
Food and Beverage Labor	\$ 36,421	\$ 36,785	\$ 37,153	\$ 37,525	\$ 37,900
Pool/Fitness & Tennis Labor	\$ -	\$ -	\$ -	\$ -	\$ -
Sales and Marketing Labor	\$ -	\$ -	\$ -	\$ -	\$ -
Total Direct Labor	\$ 316,925	\$ 320,094	\$ 323,295	\$ 326,528	\$ 329,793
Total Payroll Taxes	\$ 38,305	\$ 38,688	\$ 39,075	\$ 39,466	\$ 39,860
Total Medical/Health Benefits	\$ 24,660	\$ 24,907	\$ 25,156	\$ 25,407	\$ 25,661
Insurance - Workers Comp	\$ 6,960	\$ 7,030	\$ 7,100	\$ 7,171	\$ 7,243
<b>TOTAL LABOR</b>	<b>\$ 386,850</b>	<b>\$ 390,718</b>	<b>\$ 394,625</b>	<b>\$ 398,571</b>	<b>\$ 402,557</b>
Labor as % of Revenue	54%	54%	55%	56%	56%
Payroll Tax	12.1%				
<b>OTHER OPERATIONAL EXPENSES</b>					
Golf Operations Expense	\$ 23,075	\$ 23,306	\$ 23,539	\$ 23,774	\$ 24,012
General & Administrative Expense	\$ 140,443	\$ 141,847	\$ 143,266	\$ 144,699	\$ 146,146
Golf Course Maintenance Expense	\$ 104,524	\$ 105,569	\$ 106,624	\$ 107,691	\$ 108,768
Food and Beverage Expense	\$ 2,260	\$ 2,283	\$ 2,305	\$ 2,328	\$ 2,352
Pool / Fitness & Tennis Expense	\$ -	\$ -	\$ -	\$ -	\$ -
Sales and Marketing Expense	\$ 12,200	\$ 12,322	\$ 12,445	\$ 12,570	\$ 12,695
Golf Cart Lease (Feeds from Lease Tab)	\$ 29,490	\$ 29,785	\$ 29,785	\$ 29,785	\$ 29,785
EXISTING - Equipment Leases (Feeds from Lease Tab)	\$ 87,993	\$ 88,873	\$ 88,873	\$ 88,873	\$ 88,873
FF and E - NEW FINANCED ITEMS - Items financed by club (not carts or maintenance equipment)	\$ -	\$ -	\$ -	\$ -	\$ -
Taxes - Real Estate	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance - P and C	\$ 17,262	\$ 17,435	\$ 17,609	\$ 17,785	\$ 17,963
<b>TOTAL OTHER OPERATIONAL EXPENSES</b>	<b>\$ 417,247</b>	<b>\$ 421,420</b>	<b>\$ 424,447</b>	<b>\$ 427,505</b>	<b>\$ 430,594</b>
<b>TOTAL EXPENSES</b>	<b>\$ 804,097</b>	<b>\$ 812,138</b>	<b>\$ 819,073</b>	<b>\$ 826,077</b>	<b>\$ 833,151</b>
<b>EBITDAR</b>	<b>\$ (161,585)</b>	<b>\$ (169,626)</b>	<b>\$ (176,560)</b>	<b>\$ (183,564)</b>	<b>\$ (190,639)</b>
<b>OPERATING MARGIN</b>	<b>-23%</b>	<b>-24%</b>	<b>-25%</b>	<b>-26%</b>	<b>-27%</b>

①





WELCOME TO THE NEW  
**FIVE IRON GRILLE**  
 AT DAUPHIN HIGHLANDS GOLF COURSE.

The name "Five Iron" truly encompasses the rich history of this property, which provides one of the most spectacular views in Central PA. "Iron" refers to two things; first to this building being the former clubhouse for Bethlehem Steel at the height of the steel industry, and second being the golf club we use with every round. "Five" refers to the year the golf course was opened, 1995. These created the "Five Iron Grille", and because we know the 5 Iron is everyone's favorite club! This facility owes very much to its rich history and hard-working community; the name pays tribute to this special property.

BEVERAGES	AIMING FLUID
Coffee / Hot Chocolate – 16oz. . . . . \$1.50	Domestic Can. . . . . \$3.00
Regular Fountain – 20oz . . . . . \$1.75	Premimn Can. . . . . \$3.75
Large Fountain – 32oz . . . . . \$2.50	Domestic Bottle . . . . . \$3.75
Bottled Water. . . . . \$2.00	Mike's Hard Lemonade . . . . . \$3.75
Bottled Soda/Tea/Lemonade . . . . . \$2.50	Mixed Drink . . . . . \$5.00
Juice. . . . . \$2.50	Premium Mixed Drink . . . . . \$6.00
Powerade . . . . . \$3.00	Tall Mixed Drink . . . . . \$7.50
Red Bull . . . . . \$4.00	Tall Premium Mixed Drink . . . . . \$9.00
	Domestic Draft . . . . . \$2.75
	Premium Draft . . . . . TBD



DAUPHIN HIGHLANDS  
FIVE IRON GRILLE

# FIVE IRON GRILLE

## THE STARTER SHACK

- |   |   |
|---|---|
| <p><b>Breakfast Sandwich</b> ..... \$3.00<br/><i>Scrambled Egg and melted American Cheese with your choice of Thick Sliced Bacon or Sausage Patty.</i></p> <p><b>Five Iron Dog</b> ..... \$3.00<br/><i>All Beef Hot Dog with your choice of toppings.</i></p> <p><b>Bratwurst</b> ..... \$4.00<br/><i>Slow cooked in beer for added flavor.</i></p> <p><b>Italian Sausage</b>..... \$4.00<br/><i>Sausage Link with a little kick to fire up the taste buds.</i></p> <p><b>Basket of Fries</b>..... \$3.00<br/><i>Add our Special Seasoning.</i></p> | <p><b>Basket of Onion Rings</b> ..... \$4.00<br/><i>We recommend our Signature "Hozzle Rocket" Sauce to truly enjoy these.</i></p> <p><b>Basket of Sweet Potato Fries</b> ..... \$4.00<br/><i>Our Southern Connection.</i></p> <p><b>Chicken Tender Basket</b> ..... \$5.95<br/><i>All white meat juicy chicken tenders served with fries and your choice of sauce (Honey BBQ, Buffalo or Signature "Hozzle Rocket".)</i></p> <p><b>Wings</b> ..... order of 6 \$6.95<br/>order of 10 \$9.95<br/><i>Get out the napkins to enjoy this selection. Get them Naked or Choice of Honey BBQ, Buffalo or our Signature "Hozzle Rocket" Sauce.</i></p> |
|---|---|

## SIGNATURE SANDWICHES

- |  |   |
|--|---|
| <p><b>Deli Sandwich (Ham, Roast Beef or Turkey)</b> .... \$5.95<br/><i>Tasty sliced deli meat topped with your choice of cheese on Sourdough, Multigrain or make it a Wrap.</i></p> <p><b>Casper Club Sandwich</b>..... \$6.95<br/><i>This is a good one!! Ham, Turkey and Thick Sliced Bacon topped with lettuce and tomato on Sourdough Bread.</i></p> <p><b>Chicken or Tuna Salad Sandwich</b>..... \$5.95<br/><i>Served on Sourdough Bread, Multigrain Bread or make it a wrap with your choice of condiments.</i></p> <p><b>Grilled Ham and Three Cheese</b> ..... \$5.95<br/><i>Old Faithful, can't go wrong with this choice.</i></p> | <p><b>Grilled Chicken Filet Sandwich</b>..... \$6.95<br/><i>A Flavorful Chicken Breast topped with lettuce, tomato and your choice of condiments. Served on a Kaiser Roll.</i></p> <p><b>Five Iron Burger</b> ..... \$7.50<br/><i>A thick and juicy 1/3 lb. Burger topped with your choice of cheese and condiments. Served on a Kaiser Roll. This is a fan favorite among Dauphin Highland regulars.</i></p> <p><b>Signature Five Iron Steak Sandwich</b> ... \$8.95<br/><i>A perfectly seasoned Flat Iron Steak served on a Kaiser Roll. This could make Billy give up the Buffalo meat and switch back to Beef!!! Served Medium.</i></p> |
|--|---|

*Chips Included, Substitute Fries for \$1.00. \* Substitute Sweet Potato Fries or Onion Rings for \$1.50.  
Add Bacon to Any Sandwich for \$1.00*

### Breakfast Menu Ideas:

**Basic**-Three scrambled eggs with cheese and home fries in a wrap

**H&C**-Three scrambled eggs with fresh sliced deli ham topped with cheddar cheese and in a wrap.

**Pancake**-Short stack of pancakes with two strips of bacon.

**French Toast**-Short stack of French toast with two strips of bacon

**2-2-2**-Two eggs, two strips of bacon, two pieces of toast.

**BEC**-Bacon, Egg and cheese Sandwich

### Lunch Menu Ideas:

**Tenders**-Three chicken tenders served with honey mustard. \$6.95 Make it buffalo style

**Deli**- fresh sliced deli ham, turkey, tuna salad, or chicken salad on Wheat, Rye or White.

**BLT**-BACON, lettuce, tomato and mayo.

**Rachel**-Hot turkey topped with sauerkraut, Swiss cheese and Thousand Island dressing on rye bread.

**Chunky Grinder**-Philly cheese steak topped with onions, peppers and American cheese.

**Crispy Chicken Wrap**-Crispy chicken tenders tossed with honey mustard and cheese.

**Buffalo Chicken Wrap**-chicken tenders tossed in buffalo sauce with blue cheese and celery.

**Classic**-Burger with lettuce and tomato. Add Cheese

**Grilled Chicken Sandwich**-Fresh marinated grilled chicken.

**Wings**

**Hot Dog and Fries**

**Chicken Tenders**

**Fries**

**Onion Rings**



## 2014 RATES

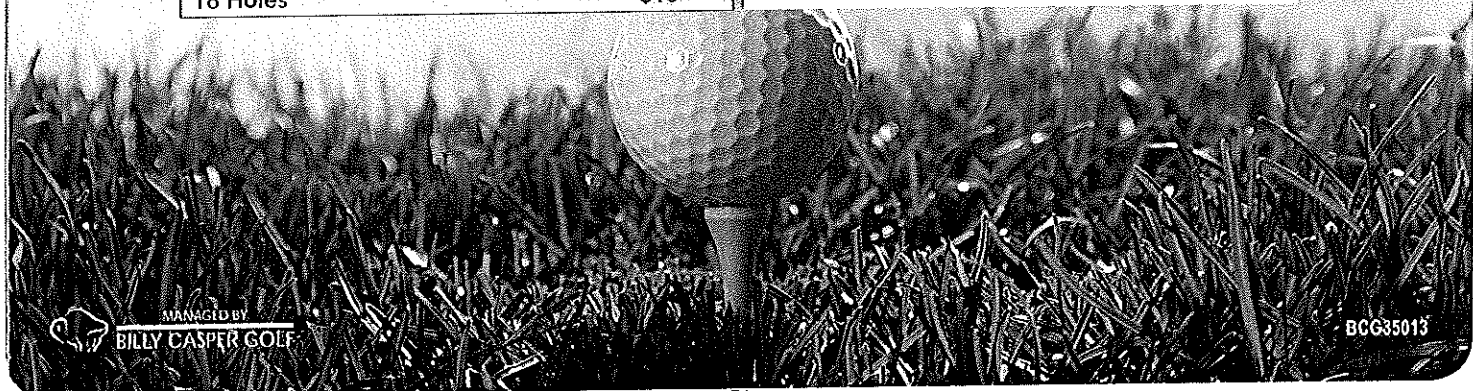
### East Hartford Golf Club

RESIDENT			
WEEKDAY		WEEKEND	
9 Holes	\$15	9 Holes	\$20
18 Holes	\$21	18 Holes	\$28
SR-9 Holes	\$11	SR-9 Holes	\$16
SR-18 Holes	\$16	SR-18 Holes	\$21
Junior	\$10	Junior	\$15
TWILIGHT 9 Holes (2PM)	\$13	TWILIGHT 9 Holes (2PM)	\$18
TWILIGHT 18 Holes (2PM)	\$17	TWILIGHT 18 Holes (2PM)	\$24

NON-RESIDENT			
WEEKDAY		WEEKEND	
9 Holes	\$18	9 Holes	\$23
18 Holes	\$25	18 Holes	\$30
SR-9 Holes	\$15	SR-9 Holes	\$20
SR-18 Holes	\$20	SR-18 Holes	\$25
Junior	\$15	Junior	\$20
TWILIGHT 9 Holes (2PM)	\$16	TWILIGHT 9 Holes (2PM)	\$21
TWILIGHT 18 Holes (2PM)	\$21	TWILIGHT 18 Holes (2PM)	\$26

GOLF CARTS	
WEEKDAY & WEEKEND	
9 Holes	\$9
18 Holes	\$15

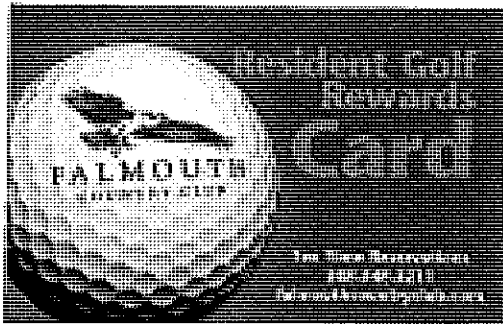
**East Hartford Golf Club**  
 103 Long Hill Street  
 East Hartford, CT  
 860.951.6806





# East Hartford

## Card Programs Examples



### RESIDENT GOLF REWARDS CARD

If You Live in Falmouth or Mashpee Township\*, Sign Up for Falmouth's **FREE Resident Golf Rewards Card** and Receive:

- Special *Resident Only* Discounts on Green Fees
- 2 Reward Points with Every 18 Hole Round you Play\*\*
- 1 Reward Point with Every 9 Hole Round you Play\*\*
- Receive a **FREE** 9 Hole Round on the Talon Course for Every 10 Points
- Earn Two 9 Hole Rounds and Combine them for a **FREE** 18 Hole Round on the Championship Course
- Free Rounds are Valid Monday - Thursday at Anytime



### GOLF REWARDS CARD

Sign Up for Falmouth's **FREE Golf Rewards Card** and Receive:

- 2 Reward Points with Every 18 Hole Round you Play\*
- 1 Reward Point with Every 9 Hole Round you Play\*
- Receive a **FREE** 9 Hole Round on the Talon Course for Every 10 Points
- Earn Two 9 Hole Rounds and Combine them for a **FREE** 18 Hole Round on the Championship Course
- Free Rounds are Valid Monday - Thursday at Anytime

Point Based Options are available and are recommended.



Turf Products Corp  
157 Moody Road P.O. Box 1200  
Enfield CT 06083

Prepared for:  
East Hartford Golf Course-  
East Hartford, Ct

Proposal Date: 12/10/2013  
Expiration Date: 01/09/2014  
Quote ID: 1721597

Prepared by: Casper/Toro pricing  
Jim Staszowski

Qty	Model Number	Description	Unit Price	Extension
1	04358	Greensmaster 3150-Q		\$31,508.90
6	04619	11-Blade Cutting Unit		
2	04625	Front Full Roller (Set of 3)		
3	105-5740	Lift Hook		
2	04646	Spring Loaded Scraper		
1	115-4754	Wireless Hour Meter		
1	105-8336	Light Kit		
1	04358	Greensmaster 3150-Q		\$25,257.20
3	04618	8-Blade Cutting Unit		
1	04627	Wide Wiehle Roller (.92" Spacing) (Set of 3)		
3	120-9600	High HOC Kit		
1	04646	Spring Loaded Scraper		
1	115-4754	Wireless Hour Meter		
1	105-8336	Light Kit		
1	30609	Groundsmaster 4000-D (Tier 4 Final		\$56,171.95
1	115-4754	Wireless Hour Meter		
1	30414	North American Road Light Kit		
1	30839	Groundsmaster 3500-D (30839 / 30839N)		\$31,610.95
1	115-4754	Wireless Hour Meter		
1	30841	Work Light Kit		
2	03672	Reelmaster 5410-D - 35 Horsepower Tier 4-	\$50,099.08	\$100,198.16
10	03694	8 Blade Cutting Unit		
10	03668	Powered Roller Brush		
2	115-4754	Wireless Hour Meter		
2	03671	Cross Trax		
2	44538	Pro Force	\$6,841.01	\$13,682.02
2	115-4754	Wireless Hour Meter		
1	08703	Sand Pro 3040		\$14,388.91
1	08714	Manual Blade (40")		
1	08751	Tooth Rake		
2	115-4754	Wireless Hour Meter		
1	110-1314	Light Kit		
1	41593	Multi Pro 5800 (41593 / 41593N)		\$49,488.85
1	41604	PRO CONTROL XP		
1	41612	CLEAN LOAD EDUCTOR KIT		
1	41618	Electric Hose Reel Kit		
1	41601	TURF HEAT SHIELD KIT		
1	41614	30g FRESH WATER RINSE KIT		
1	41236	Foam Marker Kit		
1	112-7812	ProFoam Marking Kit Mounting Bracket		
1	41157	ProFoam Concentrate (4 one gal. per case)		
1	120-8508	Heavy Duty Spring Kit		
11	120-0712	Light Blue 1.00 gpm nozzle @ 40 PSI		
1	115-4754	Wireless Hour Meter		
1	92-2641	Fuse Block		
1	A-11836	Cab assembly		
1	A-11841	Air conditioner		



Turf Products Corp  
 157 Moody Road P.O. Box 1200  
 Enfield CT 06083

Prepared for:  
 East Hartford Golf Course-  
 East Hartford, Ct

Proposal Date: 12/10/2013  
 Expiration Date: 01/09/2014  
 Quote ID: 1721597

Prepared by: Jim Staszowski  
 Casper/Toro pricing

1	09200	ProCore 648	
3	09736	Mini-line Head Set (2 rows of 5)	\$22,624.98
1	120-1052	Guard-Turf, Long	
2	120-1047	Guard-Turf, Short	
3	09796	4 Tine 3/4" Head Set	
1	120-1046	Guard-Turf, Long	
2	120-1045	Guard-Turf, Short	
60	108-9120	Titan Max Quad 3/8" (5.0" X .380")	
24	108-9178	Titan Max Side Eject 3/4" (5.75" X .580")	
1	07386	Workman HDX 4WD (Kubota Gas)	
1	07316	High Flow Hydraulic Kit	\$24,233.95
1	115-4754	Wireless Hour Meter	
1	115-9542	myTurf Base Station Kit	
1	115-9524	External Antenna Kit	\$731.00
1	WFR	Lely spreader with flotation tires	\$6,282.00

TOTALS	
Equipment Total	\$376,178.87
Total	\$376,178.87

9



Billy Casper Golf

A Textron Company

### TXT Gasoline Fleet Golf Car Price Sheet

Prices Effective: January 1, 2014

East Hartford GC

Date : 1/6/2014

TXT Gasoline		Quantity	
		40	\$243,640.00
<b>Power Source:</b>	4 Cycle 24.5 cu in (401 cc) Low Emissions	<b>Front Suspension:</b>	Leaf Spring with Hydraulic Shocks
<b>Valve Train:</b>	Single Cylinder OHV	<b>Rear Suspension:</b>	Leaf Spring with Hydraulic Shocks
<b>Horsepower:</b>	13 hp (9.7 kW)	<b>Service Brake:</b>	Rear Wheel Mechanical Drums
<b>Batteries:</b>	One, 12 Volt Maintenance Free	<b>Frame:</b>	Welded Steel with Durashield™ Coating
<b>Fuel Capacity:</b>	6.2 Gallon (23.5 L) Tank	<b>Body:</b>	Injection Molded TPO
<b>Drive Train:</b>	Automatic, Continuously Variable Transmission (CVT)	<b>Seating Capacity:</b>	2 Person
		<b>Ground Speed:</b>	14 mph ± 0.5 mph (23 kph ± 0.8 kph)

OPTIONS		Quantity	
<b>Body Colors:</b>	Standard- Hunter Green or Champagne	<b>GREEN</b>	\$0.00 40 \$0.00
	Premium I - Almond, Black, Bright White, Burgundy, Electric Blue, Platinum, Flame Red		\$189.72 \$0.00
	Premium II - Inferno Red, Light Gold, Metallic Charcoal, Patriot Blue, Steel Blue		\$239.70 \$0.00
<b>Seat Colors:</b>	Standard - Oyster or Tan	<b>TAN</b>	\$0.00 40 \$0.00
<b>Sun Canopy Top:</b>	Beige or Tan	<b>TAN</b>	\$146.88 40 \$5,875.20
<b>Bag Cover Kit:</b>	Oyster or Tan		\$131.58 \$0.00
	WINDSHIELD, FOLD-DOWN (Clear)		\$91.80 40 \$3,672.00
	FRONT BUMPER		\$50.00 \$0.00
	USB PORT		\$40.00 \$0.00
	MESSAGE HOLDER-Single (Sun Canopy Required)		\$20.40 40 \$816.00
	SAND BOTTLE - (Single)		\$23.46 \$0.00
	SAND BUCKET Driver or Passenger Side		\$63.24 \$0.00
	SAND RAKE		\$17.34 \$0.00
	SAND RAKE HOLDER		\$8.16 \$0.00
	COOLER & BRACKET		\$52.02 \$0.00
	CLUB AND BALL WASHER		\$51.00 \$0.00
	WHEEL COVERS Gold or Silver-Set of 4		\$27.54 40 \$1,101.60
	PINSTRIPES - Pewter		\$55.08 \$0.00
	ASHTRAY		\$16.32 \$0.00
	FENDER SCUFF GUARD		\$14.28 \$0.00
	SOFT SWIPE CLEAT CLEANER		\$39.78 \$0.00
	TOW BAR - PERMANENT		\$293.76 \$0.00
	TOW BAR - CASUAL USE		\$93.84 \$0.00
	CLUB LOGOS		\$6.12 40 \$244.80
	NUMBER DECALS - 2 ea		\$3.57 40 \$142.80
	TOTAL		\$255,492.40
	CORPORATE ACCOUNT DISCOUNT		39%
			\$155,850.36
	FREIGHT - BASED ON DELIVERY LOCATION	\$226.00 40	\$9,040.00
	<b>PURCHASE PRICE</b>		<b>\$164,890.36</b>
	<b>UNIT PRICE</b>		<b>\$4,122.26</b>

OPERATING LEASE - estimated payments - subject to change

60 months

\$107.51 per car per month - skip 6 payments delivery April pay May-October

Prices DO NOT Include State and Local Taxes

All Orders Are Subject to Acceptance and Credit Approval

Accepted By: \_\_\_\_\_

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# turf products

157 Moody Road • PO Box 1200 • Enfield, CT  
06083

## QUOTE

Date: 1/13/2014

Page 1 of 2

To: **Bill Abbe**  
East Hartford Golf Course

Project: Irrigation Tools and Spare Parts

Item	Part Number	Description	Qty	Unit Price	Extended
1	995-15	TOOL, ADJUSTABLE	6	\$2.76	\$16.56
2	995-83	UTILITY TOOL	2	\$13.54	\$27.08
3	995-82	3/32 ARC ADJUST TOOL	1	\$13.95	\$13.95
4	995-08	TOOL, VALVE REMOVAL 630 T	1	\$34.02	\$34.02
5	995-09	TOOL, VALVE REMOVAL 650 T	1	\$37.16	\$37.16
6	995-105	5/16 HEX NUT DRIVER	1	\$15.23	\$15.23
7	995-99	5/8 NUT DRIVER	1	\$24.43	\$24.43
8	995-79	7/16 NUT DRIVER	1	\$18.08	\$18.08
9	995-81	9/16 NUT DRIVER	1	\$18.08	\$18.08
10	995-80	1/2 NUT DRIVER	1	\$18.08	\$18.08
11	995-76	VALVE INSTL TOOL L	1	\$69.47	\$69.47
12	995-101	TOOL, VALVE INSERTION, 1.5"	1	\$79.76	\$79.76
13	995-12	TOOL, 690 VALVE INSERTION TOOL	1	\$100.23	\$100.23
14	995-102	RISER HOLD UP TOOL	1	\$6.95	\$6.95
15	995-100	PLIER, SNAP-RING, W/SCREW REMOVER	2	\$42.29	\$84.58
16	854S-06-591	TOR 854 FC HEAD EL 100PSI W/59NOZZ	4	\$208.65	\$834.60
18	854S-06-591	TOR 854 FC HEAD EL 100PSI W/59NOZZ	1	\$0.00	\$0.00
19	102-5011	TOR 690 CONVERSION KIT	6	\$48.10	\$288.60
20	854S-59	TOR CONV, ASSY, 854S, 59 NOZZLE	5	\$113.10	\$565.50
21	854S-59	TOR CONV, ASSY, 854S, 59 NOZZLE	1	\$0.00	\$0.00
22	834S-02-33	TOR 830 FC HEAD COM W/33 NOZZLE	4	\$172.25	\$689.00
23	834S-02-33	TOR 830 FC HEAD COM W/33 NOZZLE	1	\$0.00	\$0.00
24	854S-02-53	TOR 854 HEAD FPT COM 53 NOZZLE	4	\$185.25	\$741.00
25	854S-02-53	TOR 854 HEAD FPT COM 53 NOZZLE	1	\$0.00	\$0.00
26	TSJ-10M-12-3-10M	1"X12" STAND SWING JOINT MALE X MALE	12	\$26.65	\$319.80
27	TSJ-15M-12-3-15M	TORO 1.5M X1.5 M SWING JOINT	12	\$42.90	\$514.80
28	474-00	TOR 1" QCV VALVE STANDARD COVER	4	\$54.60	\$218.40
29	PAIGE-270672	DBRY-6 100 PC BULK PACK 600V	1	\$126.23	\$126.23
30	NIB-T113-015-BHW	JCO T113 1-1/2" BHW GATE VALVE W/WHE	6	\$104.90	\$629.40

SUBTOTAL: \$5,490.99

Applicable Tax Not Included

NOTE: Pricing is effective for 30 days unless indicated otherwise. It is recommended to budget for possible adjustments to the prices if materials are purchased after quote expiration. Labor or applicable tax is not included unless noted otherwise. This quote is for the listed items only. It is recommended to budget for miscellaneous materials that may be required. Invoices from Turf Products are due and payable upon receipt and invoices will be subject to a finance charge if unpaid for 30 days, unless prior arrangements have been made.

Quoted by:

Peter Hull  
Golf Irrigation Sales Manager  
(860) 305-2525  
[phull@turfproductscorp.com](mailto:phull@turfproductscorp.com)





# turf products

157 Moody Road • PO Box 1200 • Enfield, CT 06083

## QUOTE

Date: 1/13/2014

Page 2 of 2

To: **Bill Abbe**  
East Hartford Golf Course

Project: Irrigation Tools and Spare Parts (continued)

Item	Part Number	Description	Qty	Unit Price	Extended
1	NIB-T113-020-BHW	JCO T113 2" BHW GAT W/ WHEEL	4	\$129.10	\$516.40
2	P220-27-08	TOR 2" PLASTIC PRES. REG VALVE	2	\$176.15	\$352.30
3	P220-27-06	TOR 1 1/2" PRESS. REG PLAS. VALVE	2	\$135.20	\$270.40
4	FLC110-15	FLC 1-1/2" COMP CPL (CPC- 1500)	4	\$7.73	\$30.92
5	FLC110-20	FLC 2" COMP. CPL (CPC-20 00)	4	\$10.04	\$40.16
6	FLC110-25	FLC 2-1/2" COMP CPL (CPC- 2500)	4	\$18.88	\$75.52
7	FLC110-30	FLC 3" COMP CPL (CPC-300 0)	2	\$24.70	\$49.40
8	FLC110-40	FLC 4" COMP CPL (CPC-400 0)	2	\$40.63	\$81.26
9	FLC110-60	FLC 6" COMP CPL (CPC-600 0)	2	\$92.38	\$184.76
10	NLN3485	TOR RDR50 DECODER BOARD	1	\$1,909.05	\$1,909.05
11	NLN3491A	TOR 8-OUTPUT TRIAC PCB/O SMAC	2	\$416.65	\$833.30
12	102-5974	PV,ADJ, W/SPIKE GUARD SO L, 80 PSI-SVC	4	\$75.71	\$302.84
13	102-6316	ASSY,SOLENOID,24V AC,LOW POWER W/SURGE	6	\$32.24	\$193.44
14					
15					
16					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					

SUBTOTAL: \$4,839.75  
*Applicable Tax Not Included*

NOTE: Pricing is effective for 30 days unless indicated otherwise. It is recommended to budget for possible adjustments to the prices if materials are purchased after quote expiration. Labor or applicable tax is not included unless noted otherwise. This quote is for the listed items only. It is recommended to budget for miscellaneous materials that may be required. Invoices from Turf Products are due and payable upon receipt and invoices will be subject to a finance charge if unpaid for 30 days, unless prior arrangements have been made.

Quoted by: Peter Hull  
Golf Irrigation Sales Manager  
(860) 305-2525  
[phull@turfproductscorp.com](mailto:phull@turfproductscorp.com)



# turf products

## QUOTE

157 Moody Road, P.O. Box 1200, Enfield, Connecticut 06083 • (860) 763-3581

UPC VENDOR	QUOTE DATE	QUOTE NO
000000	01/13/14	1174790-00
P.O. NO.		PAGE #
price quote		1

CUST.# 118902

SHIP TO: TOWN OF EAST HARTFORD  
PUBLIC WORKS DEPT  
61 ECOLOGY DRIVE  
EAST HARTFORD, CT 06108

CORRESPONDENCE TO: Turf Products  
157 Moody Rd  
PO Box 1200  
Enfield, CT 06083-1200

BILL TO: TOWN OF EAST HARTFORD  
STREET DEPT  
61 ECOLOGY DRIVE  
EAST HARTFORD, CT 06108

INSTRUCTIONS		TERMS
		Net 30 Days
SHIP POINT	SHIP VIA	SHIPPED
Turf Products LLC	UPS Grd	01/13/14

LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY B.O.	QTY. SHIPPED	QTY. UM	UNIT PRICE	AMOUNT (NET)
1	100010/STD Tilted Block Tee Marker- Red	40		40	EA	8.00	320.00
2	100011/STD Tilted Block Tee Marker- White	40		40	EA	8.00	320.00
3	100012/STD Tilted Block Tee Marker- Blue	40		40	EA	8.00	320.00
5	22460T/STD Nylon Red/White/Blue (3 ea.)	3		3	EA	66.00	198.00
6	20910/STD Checkered Black/White Nylon-small tube (set of 9	1		1	EA	85.50	85.50
7	26100/STD 7-1/2' Royaline White FLAGSTICK	20		20	EA	15.75	315.00
8	20382/STD 3/8" Fiberglass Rod-White	8		8	EA	8.00	64.00
9	20822/STD Knob/Practice Green Flag (each)	8		8	EA	2.00	16.00
10	20322/STD Base Only-Practice Green Marker	8		8	EA	5.00	40.00
11	18333/STD ST2000 Aluminum Cup-White	20		20	EA	20.00	400.00
12	18100/STD Plastic Practice Green Cup	8		8	EA	4.50	36.00
13	12375/STD 15" Tour-Lite Rake/Green Ultralight 54" Handle	50		50	each	9.50	475.00
14	13195/STD Black/Spike	11		11	EA	48.00	528.00
15	13850/STD 9 Gallon Litter Caddie L iner-Black (each)	12		12	EA	16.00	192.00
16	13265/PAR Accuform AccuLevel	6		6	EA	109.00	654.00
17	10600/PAR Proximity Marker, Generic, each	6		6	EA	25.00	150.00
18	10602/PAR Contest Indicator, Generic, each	6		6	EA	25.00	150.00
19	16450/STD 24" Recycled Plastic Square Haz. Marker w/Spike-	6		6	EA	7.25	43.50

Continued

(B)

# tpc turf products

157 Moody Road, P.O. Box 1200, Enfield, Connecticut 06083 • (860) 763-3581

QUOTE

UPC VENDOR	QUOTE DATE	QUOTE NO
000000	01/13/14	1174790-00
P.O. NO.		PAGE #
price quote		2

# 118902

SHIP TO: TOWN OF EAST HARTFORD  
PUBLIC WORKS DEPT  
61 ECOLOGY DRIVE  
EAST HARTFORD, CT 06108

CORRESPONDENCE TO: Turf Products  
157 Moody Rd  
PO Box 1200  
Enfield, CT 06083-1200

BILL TO: TOWN OF EAST HARTFORD  
STREET DEPT  
61 ECOLOGY DRIVE  
EAST HARTFORD, CT 06108

INSTRUCTIONS		TERMS
		Net 30 Days
SHIP POINT	SHIP VIA	SHIPPED
Turf Products LLC	UPS Grd	01/13/14

LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY B.O.	QTY. SHIPPED	QTY. UM	UNIT PRICE	AMOUNT (NET)
20	16400/STD 24" Recycled Plastic Squ are Haz. Marker w/Spike-	3		3	EA	7.25	21.75
21	16425/STD 24" Recycled Plastic Squ are Haz. Marker w/Spike-	2		2	EA	7.25	14.50
23	55003/STD Inverted Turf Marking Pa int-Safety Red	3		3	EA	52.00	156.00
24	55001/STD Inverted Turf Marking Pa int-White	3		3	EA	52.00	156.00
	55002/STD Inverted Turf Marking Pa int-High Visibility Yell	2		2	EA	52.00	104.00
26	55000/STD Inverted Turf Marking Pa int Wand	1		1	EA	29.75	29.75
27	12962/PAR 1/4" Braided Polypropylene Rope, Hunter Green &	2		2	EA	40.00	80.00
28	37100/STD 1/4" Yellow Polypropylene Rope (1000 ft.)	2		2	EA	38.00	76.00
29	38300/STD 25" Steel Turf Stake-Yellow (each)	12		12	EA	9.50	114.00
30	75000/STD Safety Glasses-Clear Lenses	9		9	EA	3.50	31.50
31	75050/STD Safety Glasses-Tinted Lenses	9		9	EA	3.50	31.50
32	75100/STD Ear Plugs-Foam-Box of 20	1		1	EA	49.00	49.00
33	75200/STD Dust Mask-Box of 20	1		1	EA	24.50	24.50
34	75300/STD Disposable Nitrile Gloves-Large-Box of 100	2		2	EA	19.00	38.00
35	08501/STD 6" x 12" Aluminum Sign-Round Under Repair	6		6	EA	18.00	108.00
36	10104/STD 11" Arrow-White/Yellow-Golf Cars	12		12	EA	22.00	264.00
37	10308/STD 12" x 12" Aluminum Sign-Front Nine Closed	1		1	EA	20.00	20.00
38	10311/STD 12" x 12" Aluminum Sign-Chemicals Applied Today	1		1	EA	20.00	20.00

Continued





# turf products

QUOTE

157 Moody Road, P.O. Box 1200, Enfield, Connecticut 06083 • (860) 763-3581

UPC VENDOR	QUOTE DATE	QUOTE NO
000000	01/13/14	1174790-00
P.O. NO.		PAGE #
price quote		3

# 118902

SHIP TO: TOWN OF EAST HARTFORD  
PUBLIC WORKS DEPT  
61 ECOLOGY DRIVE  
EAST HARTFORD, CT 06108

CORRESPONDENCE TO: Turf Products  
157 Moody Rd  
PO Box 1200  
Enfield, CT 06083-1200

BILL TO: TOWN OF EAST HARTFORD  
STREET DEPT  
61 ECOLOGY DRIVE  
EAST HARTFORD, CT 06108

INSTRUCTIONS		TERMS
		Net 30 Days
SHIP POINT	SHIP VIA	SHIPPED
Turf Products LLC	UPS Grd	01/13/14

LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY B.O.	QTY. SHIPPED	QTY. U/M	UNIT PRICE	AMOUNT (NET)
39	71336/STD 36" Magnum Roller Squeeg ee	2		2	EA	169.00	338.00
40	71136/STD 36" Magnum Maintenance R ake	1		1	EA	73.00	73.00
41	72100/STD 24" Magnum General Purpo se Broom	2		2	EA	68.00	136.00
42	72400/STD Magnum Spring Brace Rake	2		2	EA	35.00	70.00
	27200/STD Greenskeeper	2		2	EA	92.00	184.00
44	29225/STD Hexagon Turf Repairer	1		1	EA	185.00	185.00
45	04969/STD Economy Lime Grn/Wh. 200 per Case	2		2	EA	86.00	172.00
46	1001-29/PAR Lever Action Hole Cutter , Scalloped Edge Blade,	2		2	EA	210.00	420.00
47	1008-02/PAR Hole Cutter Replacement Blade 7" Scalloped Edge,	2		2	EA	41.00	82.00
48	1034/PAR Hole Cutter Depth Gauge	2		2	EA	30.00	60.00
49	1035/PAR Superintendent Tool II - Limited Supply	2		2	EA	39.00	78.00
50	1032/PAR Cup Puller (01)701446	2		2	EA	17.00	34.00
52	845490/MAR FORESTRY SYSTEM COMP	1		1	EA	46.67	46.67
53	MC3021-SB-CA/MAR MAR 30.2 cc STRG TRIM 2/BOX SPLT SHFT	1		1	each	324.00	324.00
54	MC-SB/MAR MAR STRG TRIM ATTACH	1		1	each	90.00	90.00
55	MC-HTS/MAR MAR 18" ART HDGTRM ATTC	1		1	each	279.00	279.00
56	MC-PS10/MAR MAR PRUNER ATTCH 2 BOXES MAKE 1	1		1	each	197.10	197.10
57	B30L/MAR MAR 30.2cc BRSH CTR 2/BOX STR SHFT	1		1	each	377.10	377.10

Continued

15



# turf products

## QUOTE

157 Moody Road, P.O. Box 1200, Enfield, Connecticut 06083 • (860) 763-3581

UPC VENDOR	QUOTE DATE	QUOTE NO
000000	01/13/14	1174790-00
P.O. NO		PAGE #
price quote		4

# 118902

SHIP TO: TOWN OF EAST HARTFORD  
 PUBLIC WORKS DEPT  
 61 ECOLOGY DRIVE  
 EAST HARTFORD, CT 06108

CORRESPONDENCE TO: Turf Products  
 157 Moody Rd  
 PO Box 1200  
 Enfield, CT 06083-1200

BILL TO: TOWN OF EAST HARTFORD  
 STREET DEPT  
 61 ECOLOGY DRIVE  
 EAST HARTFORD, CT 06108

INSTRUCTIONS		TERMS
		Net 30 Days
SHIP POINT	SHIP VIA	SHIPPED
Turf Products LLC	UPS Grd	01/13/14

LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY B.O.	QTY. SHIPPED	QTY. U/M	UNIT PRICE	AMOUNT (NET)
58	MCV51/MAR MAR 50cc CHAINSAW RH	1		1	each	0.00	0.00
59	999477/MAR SAW BLADE 10	1		1	EA	18.49	18.49
60	223031/MAR BLADE ADAPTER KIT	1		1	EA	16.36	16.36
61	BL8200-HA/MAR MAR 64.7cc BP BLWR HIP ASST	3		3	each	441.00	1323.00
	100013/STD Tilted Block Tee Marker- Yellow	40		40	EA	8.00	320.00
59	Lines Total		Qty Shipped Total	439		Total	10469.22
						Order Discount	1570.38
						Invoice Total	8898.84

Billy Casper Golf Management

Date:  
Pricing: December 2013

Manager: Robert Streckfus  
 Course Name: East Hartford Golf Course  
 Street Address: 130 Long Hill Road  
 City, State, ZIP: East Hartford, CT 06108  
 Phone:

Qty	Description	Unit Price	Line Total
<b>Computers</b>			
1.00	Server (EZLinks)	\$ 647.94	\$ 647.94
1.00	Admin Desktop (DoG or admin staff)	\$ 647.94	\$ 647.94
1.00	Admin Laptop (GM use)	\$ 1,294.65	\$ 1,294.65
1.00	Admin Docking Station (GM use for laptop)	\$ 129.99	
3.00	Work Station (2 ProShop; 1 F&B)	\$ 647.94	\$ 1,943.82
1.00	Maintenance (timeclock/mechanic - no Microsoft Office considered)	\$ 647.94	\$ 647.94
1.00	Maintenance Laptop (Superintendent)	\$ 800.79	\$ 800.79
1.00	Maintenance Laptop Lock (not sure if this will be used by Super?)	\$ 34.99	\$ 34.99
0.00	Other (Handicap, etc.)	\$ 647.94	\$ -
<b>Peripherals</b>			
2.00	17 Inch Monitor (Server and mech/timeclock)	\$ 112.49	\$ 224.98
2.00	19 Inch Monitor (GM and Admin machines)	\$ 134.99	\$ 269.98
3.00	17 Inch Monitor (Touch Screen - POSx3)	\$ 534.74	\$ 1,604.22
0.00	Printer Parallel Cable	\$ 6.31	\$ -
3.00	Printer USB Cable (POSx3)	\$ 7.64	\$ 22.92
2.00	Hyperion 1300g - Barcode Scanner (used at Proshop x2)	\$ 101.39	\$ 202.78
2.00	Flex Neck Scanner Stand (used at ProShop x2)	\$ 16.50	\$ 33.00
0.00	T88V Receipt Printer (EZLinks) - Parallel	\$ 245.75	\$ -
3.00	T88V Receipt Printer (USB) (used for POS x3)	\$ 245.66	\$ 736.98
3.00	Compact Cash Drawer (used by POS x3)	\$ 144.48	\$ 433.44
1.00	Cognitive label Printer (attach to admin station in proshop)	\$ 326.84	\$ 326.84
3.00	Encrypted Card Swipes (used at POS x3)	\$ 88.00	\$ 264.00
0.00	Hot & Cold Printer - Ethernet	\$ 234.89	\$ -
0.00	Memory Upgrades	\$ -	\$ -
3.00	Microsoft Office Professional License (GM, Super and Admin)	\$ 458.63	\$ 1,375.89
1.00	Cisco Small Business Router (RV042 v3)	\$ 155.00	\$ 155.00
0.00	5 Port Switch	\$ 35.00	\$ -
0.00	8 Port Switch	\$ 60.00	\$ -
1.00	16 Port Switch	\$ 75.00	\$ 75.00
0.00	24 Port Switch	\$ 125.00	\$ -
1.00	Wireless Access Point (to be used for Public access)	\$ 130.00	\$ 130.00
0.00	Wireless Bridge (typically for clubhouse to main)	\$ 600.00	\$ -
0.00	100 Foot CAT5 Cable	\$ 19.54	\$ -
0.00	50 Foot CAT5 Cable	\$ 7.64	
0.00	14 Foot CAT5 Cable	\$ 5.09	\$ -
0.00	10 Foot CAT5 Cable	\$ 4.24	\$ -
0.00	25 Foot CAT5 Cable	\$ 6.79	\$ -
9.00	APC Battery Back Up (each machine and network equipment)	\$ 84.99	\$ 764.91
1.00	2TB External Hard Drive (used for onsite backups)	\$ 84.99	\$ 84.99
1.00	8GB Flash Drive (used for EZLinks DB backup ONLY)	\$ 9.89	\$ 9.89

<b>Printer</b>			
0.00	High Use - Color Multi Function Printer(2155cn)	\$ 524.99	\$ -
1.00	High Use - Black & White Multi Function Printer (2335dn)	\$ 483.19	\$ 483.19
0.00	Low Use - Black & White Printer (B1260dn)	\$ 151.99	\$ -
1.00	Low Use - Color Printer (c1765nfw)	\$ 314.99	\$ 314.99
<b>Services</b>			
0.00	Internet Connection Clubhouse	\$ -	\$ -
0.00	Internet Connection Maintenance	\$ -	\$ -
0.00	Phone System	\$ -	\$ -
0.00	CCTV (installation will need to be RFQ'd)	\$ -	\$ -
0.00	Alarm Systems	\$ -	\$ -
<b>Installation</b>			
0.00	Remote Installation	\$ -	\$ -
1.00	EZLinks Onsite - Day 1	\$ 750.00	\$ 750.00
3.00	EZLinks Onsite - Everyday After	\$ 500.00	\$ 1,500.00
2.00	BCG IT Travel Expenses	\$ 750.00	\$ 1,500.00
Subtotal			\$ 17,281.07

If the quote is accepted, please initial below.

VOP/Regional Manager Initials: \_\_\_\_\_

Thank you for your business!

[Address] 8300 Boone Blvd., Vienna, VA 22182, [Phone] 703.761.1444 [Email] bmoody@billycaspergolf.com



Item	Type	Price	Quantity Needed	Reason	Total Price
Flat Top	36" with stand	\$2400	1	Breakfast/Lunch	\$2400
	48" with stand	\$4000	1	Breakfast/Lunch	\$4000
Fryer	35-50#	\$4025	1	Frying	\$4025
Convection Oven	Double Oven	\$2363	1	Banquets	\$2363
Kitchen Racks		\$371.93	10	Storage of dry Goods, paper products	\$3719.30
Inserts for reach-in	9 <sup>th</sup> Pan	\$3.05 each	6	Keep food on line	\$18.30
	6 <sup>th</sup> Pan	\$4.41 each	6	Keep food on line	\$41.0
	3 <sup>rd</sup> Pan	\$10.47 each	10	Keep food on line	\$104.70
	2" Hotel Pan	\$10.32 each	10	For banquet food	\$103.20
	4" hotel pan	\$18.23 each	10	For banquet food	\$182.30
	Chaffers	\$139.99 each	9	holding banquet food hot	\$1260
	Chaffer Pans	\$19.99 each	9	holding banquet food hot	\$179.91
	½ 4" hotel pan	\$8.23 each	6	For holding food	\$49.38
	Short-Spacers for reach in	\$9.89 each	12	Hold pans on the line	\$118.68
	20" Spacers for reach in	\$19.99 each	6	Hold pans on the line	\$119.94
Tongs	Metal	\$1.89 each	10	Cooking in kitchen	\$18.90
Spatula	Rubber	\$7.62 each	10	Cooking	\$76.10
	Metal	\$16.09 each	4	Cooking on griddle	\$24.36
Weight	Metal	\$12.99 each	2	To grill burgers on griddle	\$25.98
Spoons	Metal no slots	\$1.62 each	2	Cooking soups	\$3.24

Item	Type	Price	Quantity Needed	Reason	Total Price
	Slotted	\$1.50 each	2	Cooking	\$3.00
	Tablespoons for dinnerware	\$4.59 each Pack of 12	8	Eat soup	\$36.72
	Teaspoons for dinnerware	\$3.90 each Pack of 12	4	For coffee, eating small desserts	\$15.60
Dinnerware	Plates	\$82.99 each pack of 12	7**Can get from Wintonbury	plates for service and banquets	\$581
	Side plates	\$38 each pack of 36	2	plates for coffee and small side order items	\$76
	Soup cup	\$32.36 each pack of 12	2	small salad/cup of soup	\$64.72
	Soup bowl	\$61.59 each pack of 24	1	bowls of soup	\$61.59
	Coffee mugs	\$48.35 each pack of 24	3**Can get from Wintonbury	coffee/tea mugs	\$145.05
	salt/Pepper shaker	\$16.66 each pack of 24	1**Can get from Wintonbury	shakers for the tables on floor	\$16.66
	Sugar Caddies	\$.77 each	12**Can get from Wintonbury	caddies to put on each table	\$9.24
	Forks	\$5.10 each pack of 12	7	to eat with	\$35.10
	Butter knives	\$24.44 each pack of 12	7	to eat with	\$171.08
	Steak Knives	\$3.25 each pack of 12	7	to eat with	\$22.75
	pie server	\$3.29 each	2	to serve at banquets	\$6.58
Glassware	Beer Glasses	FREE	5	Drinking Beer/tall drinks/bloody Mary's	Call vendor
	Martini Glass 10oz	\$62.61 each pack of 12	2	mixed drinks	\$125.22

Item	Type	Price	Quantity Needed	Reason	Total Price
	Rocks Glass 5oz	\$71.37 each pack of 36	1**Can get from Wintonbury	bar supply	\$71.37
	Water Glass	\$99.59 each pack of 36	3**Can get from Wintonbury	bar supply, mixed drinks	\$298.77
	Wine Glass 12 oz	\$57.15 each pack of 12	2	bar supply	\$114.30
	Shot glass	\$28 each pack of 24	1	bar supply	\$28
	Plastic cups	\$74.34 each pack of 72	2	everyday plastic cups	\$148.68
Production Equipment	sauce pot	\$38.49 each	4	making soups, etc	\$153.96
	Sautee pan 8"	\$46.99 each	6	warming, cooking, etc	\$281.94
	Sautee pan 14"	\$33.99 each	4	warming, cooking, etc	\$135.96
	Ladle 12oz	\$5.49 each	1	pouring soups, sauces	\$5.49
	Ladle 4oz	\$2.99 each	2	pouring soups, sauces	\$5.98
	Cheese Grater	\$11.09 each	1	grating cheese	\$11.09
	Cutting Boards	\$28.39 each	6	cutting and prepping food	\$170.34
	Cutting Board Rack	\$30.89 each	1	placing cutting board	\$30.89
	Knife Steel	FREE	1	sharpen knife	FREE CALL VENDOR
	40 quart Pot	\$37.99 each	2	making soup, stock, etc	\$75.98
	20 quart Pot	\$26.99 each	2	making soup, stock, etc	\$53.98
	Toaster 1700 watts	\$1065.73 each	1	toasting bread at high volume	\$1065.73
	Microwave	\$464.32 each	1	quick warm up	\$464.32
	Wet Measuring Cup	\$18.99 each	1	measuring	\$18.99
	Dry measuring	\$4.99 each	1	measuring	\$4.39



Item	Type	Price	Quantity Needed	Reason	Total Price
	cups				
	measuring tablespoons	\$3.99 each	1	measuring	\$3.99
	Scale	\$87.99 each	1	weighing product	\$87.99
	Whisk 10"	\$7.25 each	2	whisking	\$14.50
	Whisk 16"	\$9.48 each	2	whisking bigger items	\$18.96
	Slicer	\$1264.67 each	1	slicing meats	\$1264.67
	Squeeze bottles	\$3.49 each	6	sauces for plating	\$3.49
	Can Opener	\$179.99 each	1	opening cans	\$179.99
	Knife Rack	FREE	1	hanging knives	FREE CALL VENDOR
	Knives	FREE	12	Cutting	FREE CALL VENDOR
	Masher	\$5.29 each	1	Mash potatoes	\$5.29
	Strainer	\$11.99 each	1	straining sauces	\$11.99
	Griddle Scrapper	\$21.49 each	2	cleaning the griddle	\$42.98
	Pail Opener	\$4.49 each	1	Opening pickle buckets, etc	\$4.49
	Snap rack kitchen utensil rack	\$74.79 each	1	holding tools in kitchen	\$74.79
	Floor mats	\$63.98 each	7	preventing slipping in kitchen/bar area	\$575.82
Front of House	Serving Platters	\$217 each	3	serving items at banquets	\$651
	Baskets	\$26.99 each	2	holding bagels	\$53.98
	Basket	\$56.62 each	2	holding rolls for banquets	\$113.24
	wine opener	\$1.29	2	opening wine	\$2.58
	can opener/beer opener	\$1.04 each	2	opening beer and cans	\$2.08


Item	Type	Price	Quantity Needed	Reason	Total Price
	bus bucket	\$6.43 each	6	clearing dishes and storing food	\$38.58
	Call Bell	\$3.09 each	1	calling server for pick up	\$3.09
	Ice bucket	\$34.49 each	1	getting ice	\$34.49
	Ice Scoop	\$10.49 each	1	scooping ice into bucket	\$10.49
	Napkin Dispenser	\$3.35 each	12	one for each table	\$40.20
	Coffee Pitcher	\$32.14 each	2**Can get from Wintonbury	refilling coffee cups	\$64.28
	Serving Tongs	\$9.92 each	4**Can get from Wintonbury	for banquets	\$39.68
	Serving Pastry tongs	\$76.72 each pack of 12	1**Can get from Wintonbury	for banquets	\$76.72
	Serving Spoons	\$97.53 each pack of 12	1	for banquets	\$97.53
	check holder	\$3.49 each	10	presenting checks to customer	\$34.90
	Menu holder	\$.84 each	40	presenting menu to customer	\$33.60
	Coffee Condiment holder	\$55.09 each	1	holding all coffee items	\$55.09
Dish washer/ sanitation	Dish/glass racks	\$17.44 each	7	washing dish in dishwasher	122.08
	test paper strips	\$9.30 each	1	for health inspector	\$9.30
	sanitizer buckets	\$3.88 each	4**Can get from Wintonbury	for health inspector	15.52
	Thermometers	\$2.99 each	4	for reach in	\$11.96
	Thermometers	\$4.09 each	4	for cooks	\$16.36
	Thermometers	\$2.99 each	2	for walk-ins	\$5.98

Item	Type	Price	Quantity Needed	Reason	Total Price
	mop bucket	\$82.26 each	1	cleaning	\$82.26
Bar	Martini Shaker		2		
	Bar Stools		4**Can get from Wintonbury		
Banquet	Banquet Tables	\$54.95 each	6	Seating for banquets	\$329.70
	Banquet Chairs	\$16.95 each	100	Seating for banquets	\$1695.00
Coffee System	Coffee Pots	Free	1	making coffee	CALL VENDOR
Ice machine	Manitowoc	\$3191.02 each	1	Making ice	\$3191.02

1. New fencing around dumpster
2. Mold remediation in the basement
3. New drop ceiling in the basement
4. Dig out the stump behind the 9th green and curb/landscape the island
5. Install the flag pole on the newly renovated island
6. Cart away all the brush (and red stockade fencing) behind the red stockade fencing behind the first green
7. Add a white split rail fence along Longhill
8. Remove rusted fencing on south side of the house



## TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

Date: January 15, 2014  
TO: Richard F. Kehoe, Chair  
FROM: Mayor Marcia A. Leclerc   
RE: **Fine Forgiveness Program at East Hartford Public Library's**

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I recommend that the Town Council approve the "Fine Forgiveness" program thru June 2014 as outlined in the attached memo from Susan Hansen, Director of Libraries.

Please place this item on the Town Council agenda for January 21, 2014.



## MEMORANDUM

Date: January 15, 2014  
TO: Mayor Marcia A. Leclerc  
FROM: Susan Hansen, Director of Libraries *SA*  
RE: **Fine Forgiveness Program at East Hartford Public Libraries**

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The East Hartford Public Libraries would like to hold a "Fine Forgiveness" opportunity now through the end of June 2014. Overdue fines will be forgiven for people who donate new paper products (paper towels, toilet paper, tissues, diapers) or new, full-size personal hygiene products (toothpaste, shampoo, soap) that will be distributed at the area Food Banks. The "Fine Forgiveness" program allows people who have large fines and have been embarrassed to come back to the library a chance to clear their accounts while helping others in the community. It is a win-win situation for everyone.

### Background:

Since February 5, 1991, the library has charged late fees of 10 cents/item per day. The maximum fine on one item is \$5.00, no matter how overdue it is. Patron accounts are blocked once they reach a total of \$10.00 in fines. We average about \$100/week in fine collection. Monies collected at our service desks are transferred to the Finance Office once a week. The fine money is returned to the Town's General Fund.

Fees for lost or damaged books will not be part of the forgiveness program. An overdue fine indicates that the item was returned to us in good condition, but returned late. Fees for lost or damaged items means a person did not act responsibly with Town property when we allowed them to borrow materials for free. We do insist on collecting those fees, as it is a necessary measure to discourage future irresponsible behavior. We do offer payment plans, or negotiate discounts, as individual circumstances warrant. Fees are collected at our services desks, recorded in our computer system and sent to the Finance Office where they are returned to the general fund. Both our cash registers and our transmittal notices differentiate between overdue fines, print fees, and lost/damaged charges. Those are our three sources of revenue.


It is not uncommon for libraries to offer occasional, short-term fine forgiveness programs. The majority of patrons accrue small fines and will still continue to pay those. For them, donating an item would cost more. Fine forgiveness is most helpful to limited-income families, who can easily run up high fines if they have several children who each checked out several books. Many of those people cannot pay the high fine and they are too embarrassed to come back to the library and to try to ask for help once their account is blocked. This type of program allows those patrons a chance to clear their accounts and feel proud about contributing to the community.

People in the community who do not have fines but would like to donate paper or personal products to help the Food Banks, may also drop donations off at the libraries any time they are open.

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T O W N O F E A S T H A R T F O R D  
O F F I C E O F T H E M A Y O R

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**DATE:** January 14, 2014  
**TO:** Richard Kehoe, Chair  
**FROM:** Mayor Marcia A. Leclerc   
**RE:** REFUND OF TAXES

I recommend that the Town Council approve a total refund of taxes in the amount of \$2,834.38 as detailed in the attached listing from our Collector of Revenue.

Please place this item on the Town Council agenda for January 21, 2014.

**C:** M. Walsh, Director of Finance  
I. Laurenza, Tax Collector

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**INTEROFFICE MEMORANDUM**

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**TO:** MARCIA A LECLERC, MAYOR  
MICHAEL WALSH, DIRECTOR OF FINANCE

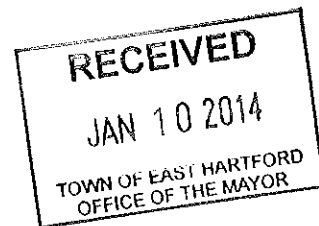
**FROM:** IRIS LAURENZA, COLLECTOR OF REVENUE  
ANNIE KOHLER, ASSISTANT TAX COLLECTOR

**SUBJECT:** REFUND OF TAXES

**DATE:** 1/10/2014

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Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$2,834.38 See attached list.





Bill	Name	Address	Prop Loc/Vehicle Info.	Over Paid
2012-03-0051673	ARROYO LUZ E	38 HANDEL RD E HARTFORD CT 06118 2617	2005//1YVHP80C755M15778	\$ (47.50)
2012-03-0053603	BOLES NEIL T	31 HIGH ST 4204 E HARTFORD CT 06118 1876	2000//1G4CW54K3Y4234010	\$ (12.51)
2012-03-0054245	BROADIE GREGORY ST JOHN	109 WILD FLOWER RD E HARTFORD CT 06118 1640	2003//1FVABTAKX3HM11867	\$ (100.58)
2012-03-0056318	CHASE AUTO FINANCE CORP	15 JOANNE DR E HARTFORD CT 06108	2010//1JF1GH6B61AH826084	\$ (273.50)
2012-03-0056744	DATTILIO MARK R	190 TOMLINSON AVE 6A PLAINVILLE CT 06062	2008//3FAHP07Z58R174263	\$ (190.00)
2012-03-0059421	DESANTIS ALFRED A OR DESANTIS CHRISTINE A	114 HERBERT DR E HARTFORD CT 06118 3531	2007//1J8FF28W37D369573	\$ (14.36)
2012-03-0087338	GUERTIN DANIEL	140 SILVER LN A5 EAST HARTFORD CT 06118	2012//3VWJF7AT9CM602332	\$ (65.84)
2012-03-0086461	HONDA LEASE TRUST	2170 POINT BLVD ST100 ELGIN IL	2010//5FNRL3H75AB090573	\$ (684.19)
2012-01-0008445	LENDA SOPHIE G OR HARVEY ALLEN J, CONSERVATOR	27 KENYON PL EAST HARTFORD CT 06108	27 KENYON PL	\$ (491.24)
2012-03-0073829	MINNIE MOTORS CREDIT OF AMERICA JEANIE HUA/TAX DEPT.	6400 KATELLA AVE CYPRESS CA 90630	2009//JA4MT41XX9Z000196	\$ (192.12)
2012-03-0075273	NISSAN INFINITI LT	PO BOX 650214 DALLAS TX 75265 9523	2011//3N1AB6AP6BL726077	\$ (115.81)
2012-03-0076218	ORTIZ NEREIDA	929 BURNSIDE AVE #B14 E HARTFORD CT 06108	1992//JT3VN39WON8044206	\$ (73.49)
2012-03-0076953	PATTISON DOUGLAS M	2 GREAT HILL RD E HARTFORD CT 06108 2803	2011//JF1GV7E65BG518000	\$ (104.92)
2011-04-0086379	RAMIREZ NOEMI	129 BARBOUR ST HARTFORD CT 06120	2003//JN8DR09Y23W837905	\$ (35.24)
2012-03-0083378	SMALL DAVID J	75 MICHAEL AVE E HARTFORD CT 06108 1739	1999//1B7KC2364XJ613089	\$ (283.59)
2012-03-0084272	STONE LINDA	77 MILWOOD RD E HARTFORD CT 06118 1734	2001//ZHKRL18691H547026	\$ (86.05)
2012-03-0089058	ZITANI JOSEPH N	1589 SE APPAMATTOX TER PORT ST LUCIE FL 34952	2002//1B7GG16X82S696845	\$ (63.44)
TOTAL				\$ (2,834.38)

OFFICE OF THE  
TOWN COUNCIL

**TOWN OF EAST HARTFORD**

740 Main Street

East Hartford, Connecticut 06108



*Robert J. Paek*

2014 JAN 16 2014

TOWN OF EAST HARTFORD  
FAX (860) 291-7389  
EAST HARTFORD

DATE: January 16, 2014

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: **Tuesday, January 21, 2014 6:45 p.m. Town Council Majority Office**

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

**Tuesday, January 21, 2014**

**6:45 p.m.**

**Town Council Majority Office**

The purpose of the meeting is to meet in executive session to discuss the following cases:

1. Costa Associates, LLC v. Town of East Hartford (Assessment Appeal)  
Docket No. HHB-CV-13-6019933S – 13 Bissell Street
2. Stone Creek Apartments, LLC v. Town of East Hartford (Assessment Appeal)  
Docket No. HHB-CV-13-6020931S – 126 Silver Lane and 140 Silver Lane
3. Brenda Rose v. Town of East Hartford, Docket No. CV-11-6023968S

cc: Mayor Leclerc  
Scott Chadwick, Corporation Counsel  
Brian Smith, Assessor